

**St. George Planning Board
St. George Town Office
May 26, 2020 - 7 p.m.**

The Planning Board meeting was called to order at 7:00 p.m. via Zoom. Members present were: Jane Brown, Ray Emerson, Mary K. Hewlett, Michael Jordan, Alan Letourneau, and Crystal Tarjick. Also present: CEO Terry Brackett, Richard Bates, and Steve Jarrett.

Nominations for Acting Chair: Mary K. Hewlett and Jane Brown both declined nominations to serve as Acting Chair. Mary K. Hewlett recommended Michael Jordan to serve as the Acting Chair and Jordan accepted.

Quorum: Crystal Tarjick was elevated to voting status. A quorum was present.

Conflict of Interest: None.

Adjustments to Agenda: The following adjustment was made:

- A Workshop on Ordinance Definitions was added under Other Business

Review of the Minutes:

Planning Board Meeting - May 4, 2020 - The minutes were corrected as follows:

Page 3, paragraph 1, line 2, put a period after the word May. Then delete the remaining part of the sentence.

Page 3, under Future Workshop, bullet 1, delete the second **is**

A motion was made by Letourneau, seconded by Brown, to approve the May 12, 2020 minutes, as amended. The vote was 4-0-1 (Tarjick abstained). The motion carried.

On-Site Inspection – Tony Pyfrom, 64 Patten Point Road

The minutes of May 18, 2020, were amended to include the following:

Page 1: Add the applicant's name and address under the heading.

On a motion by Hewlett, seconded by Letourneau, it was voted 5-0 to approve the May 18, 2020, on-site minutes, as amended. The motion carried.

Public Comments: None.

Site Plan Review:

a. Steve Jarrett – 5 Clark Hill Cemetery Road / Map 213, Lot 007

Steve Jarrett was present. The application is to build a 26-foot-high, 15' x 15' two-story addition onto a 15' x 25' foot, one and one-half story existing building located at 5 Clark Hill Cemetery Road. Existing use and Proposed use: Shop and storage for equipment. This project is not in the Shoreland Zone District or a Floodplain Designation area.

Jarrett explained that in 2007, he applied to the Planning Board for a building permit and was approved. The application was to build a 15' x 15' addition. He stated that he did pour the concrete slab and installed the sills, but time and finances did not allow him to finish the project. He said nothing has changed since filing the original permit 13 years ago.

Hewlett asked what the distance was from the Port Clyde Road to the concrete slab. Jarrett stated it is 25 feet. CEO Brackett stated he visited the site (today) but forgot to measure the distance. He believes the distance is at least 25' from the Port Clyde Road but will return and measure the distance.

Hewlett asked Jarrett if he plans to add a second floor since the plan includes a fire exit. Jarrett said yes. The proposed project is a 15' x 15' two-story structure. There will also be a second-floor emergency exit located on the gable end of the existing structure.

Hewlett asked Jarrett if the existing structure already has a second floor. Jarrett said yes.

Jarrett said the proposed project will not exceed 26' high. The plan is for a 10' first floor and an 8' second floor.

Hewlett asked Brackett if he has any issues with the project. Brackett said no but the application has been expired for 13 years, so the permit needs to be treated as a new application. Brackett noted that Jarrett does have a slab at the site.

Jordan asked if the onsite inspection can be waived. Hewlett noted that Jarrett sets boats and equipment on the slab. She believes most people have seen the site but thinks the Board will have to do a commercial Site Plan Review.

Jordan asked if the structure will be higher than previously approved. Jarrett said no. Hewlett remarked that over the last 13 years owners of surrounding properties changed and thinks the Planning Board will have to do an on-site inspection visit and notify the neighbors.

Jordan asked if any current Planning Board members were on the Board thirteen years ago when the first application was approved; no current members were on the Board then.

The following information was added to the Project Description by CEO Brackett:

- There is an existing concrete slab and the size of the existing structure is 15' x 25'
- To build a 15' x 15' addition with a two-story overhead
- The setback from the Port Clyde Road to the concrete slab is 28 feet.

An on-site inspection has been scheduled for Thursday, June 18, 2020, at 5 p.m.

Piers:

a. Tony Pyfrom – 64 Patten Point Road / Map 234, Lot 011

Because neither the applicant nor the applicant's representative was present, the Planning Board did not act on this application.

Other Business:

- Planning Board Discussion Regarding Workshop on Ordinance Definitions: To avoid the repetition of materials discussed, Tarjick recommended the Board hold the workshop when Chair Cox was present. Board members agreed and Hewlett suggested members review Letourneau's notes for that workshop discussion.

There was no further business to come before the Board. On a motion by Brown, seconded by Hewlett, it was voted 5-0 to adjourn the meeting at 7:33 p.m.

Respectfully submitted,

Marguerite R. Wilson
Planning Board Recording Secretary