

ST. GEORGE SELECT BOARD & ASSESSORS

St. George Town Office MEETING MINUTES

July 6, 2020 – 7 p.m.

The Select Board meeting was called to order at 7 p.m. Members present were: Richard Bates, Chair; Randy Elwell, Jerry Hall, Wayne Sawyer, and Tammy Willey. Also present: Terri-Lynn Baines and Tim Polky.

PUBLIC COMMENTS: None.

REGULAR SESSION:

- Adjustments to Agenda: None.

- Minutes: The minutes of June 22, 2020, were amended as follows:

Page 3, under New Business, line 1, change to read: ...received a **list** of people...

Page 4, paragraph 7, line 4, change to read: ... "But **if** Brewer...

Page 4, paragraph 9, line 4, change to read: ...school system **was** confusing.

Page 4, paragraph 9, line 5, change to read: ..."Was **it** a town report...

Page 5, paragraph 5, line 1, change to read: ...that was in **the** form like they...

A motion was made by Selectperson Sawyer, seconded by Elwell, to approve the June 27, 2020 minutes, as amended. The vote was 5-0. Motion carried.

- Communications: None.

- Warrant: The warrant for the week of July 6, 2020, was reviewed and signed. The total expenses were \$80,863.25 and included a payment of \$14,550 to Fire Tech & Safety of NE for SCBA Bottles and other regular expenses.

TOWN MANAGER'S REPORT - Tim Polky reported on the following.

The town of St. George received \$40,000 under the "Keep Maine Healthy Plan" to be distributed to in-town, not for profit organizations. Mr. Polky indicated he and the Finance Director would be administering the funds to the nonprofit agencies and were working on ideas of how to do that. He said it would take some work on their part, but they would get it done.

Mr. Polky said there were a few problems regarding the Stafford Act. The St. George Volunteer Firefighters and Ambulance Association was supposed to be able to go directly through the Stafford Act for funds, but something happened last week, and the Ambulance Association did not qualify. He said that meant there needed to be a Memorandum of Understanding (MOU) between the Ambulance Association and the Town of St. George, but the town already had one with them. Mr. Polky said the last he heard was the Ambulance Association was going back on their own, again.

Mr. Polky said there had been complaints about ditching, recently. He said J.K. Kalloch just worked on some ditching projects, and he hoped they would soon be caught up. He thought Hager Enterprises, Inc. would be in town this month to do the paving. Polky said he noticed the state had been down and re-marked the starting points for paving at Church Hill in Tenants Harbor.

A new door and a mail slot were installed on the front of the town office. Mr. Polky said they would try to get reimbursed for the new door and the mail receptacle through the Stafford Act because the office needed a secure outside mailbox.

Mr. Polky said there had been a great deal of discussion with staff on how voting would take place at the town office on July 14, 2020. He said Ms. Elwell did get enough workers to cover the election and she would be doing a pre-set up and trial runs to figure out how they can comply with the COVID-19 guidelines.

Selectperson Hall asked how many absentee ballots had come in. Ms. Baines said 350 not counting the large stack of ballots that came in the mail earlier in the day.

Mr. Polky said office staff was doing curbside service in the parking lot, going out to meet and help the patrons.

Selectperson Hall asked about the 10 Cold Storage Road application. Mr. Polky said he and the Harbor Committee had a conversation with Alan Brigham from EDA. Brigham liked the application he had seen so far and was going to send it back to Musson with several ideas/suggestions. Polky expected the Harbor Committee would have the application completed and submitted back to Brigham by the end of this week. The grant request was for \$2,000,000.

COMMITTEE REPORTS:

- Conservation Commission (CC): Selectperson Willey reported the CC met on July 2, 2010, via Zoom. They discussed working on the Fort Point Trail. The Clark Island purchase had been completed and the CC was pleased with that. The CC was continuing to explore solar farms in town and was still in discussions about having fall programs.

The CC is in the planning stages of hosting a solar fair this fall, but everything is on hold because of COVID-19.

Chair Bates reported that Joss Coggeshall sent him notes about Rockport installing a 2-megawatt solar farm on someone's land in that town. If any Select Board members are interested, he will forward that information to them.

- Planning Board: Chair Bates reported the Planning Board met on Tuesday, June 23, 2020 at 7 p.m.

- The application for an addition to an existing building at 5 Clark Hill Cemetery Road was accepted as complete. The Board determined that the project satisfied the Performance

Standards in the Site Plan Review, and thus it was approved.

- The application to install roof-mounted solar panels at 21 Gull Rock Road was accepted as complete and was approved.
- The application to restructure one classroom into two at 65 Main Street was accepted as complete and, satisfying the Performance Standards in the Site Plan Review, it was approved.
- The application to remove an existing deck, replace an existing door, and replace some rot at 6 Lincoln Lane was passed over, as neither the applicant nor their agent was present.
- Harbor Committee: Selectperson Elwell reported the Harbor Committee hired Ryan Cline as the town's new Harbormaster, and Selectperson Polky noted Cline was doing an excellent job.

OLD BUSINESS:

- Engagement Letter from William "Fred" Brewer, CPA: Chair Bates explained that Brewer said he would produce the two audits the Select Board asked for. Selectperson Hall asked if the engagement letter was modified and if it was clear what he (Brewer) would do. Ms. Baines said yes that Brewer removed some of the statements that were in his original letter which spoke about the school. Chair Bates said Brewer understands that the Select Board wants the municipal report similar to the one they had a few years ago before the town had a school district and then the necessary, larger report.

On a motion by Selectperson Elwell, seconded by Sawyer, the Select Board agreed to have Town Manager Tim Polky sign CPA William Fred Brewer's Engagement Letter. The vote was 5-0. The motion carried.

NEW BUSINESS:

- Victualers/Innkeepers/Tavernkeepers: Licenses: On a motion by Selectperson Elwell, seconded by Willey, it was voted 5-0 to approve the following victualers/Innkeepers/tavernkeepers licenses:

- The Blue Tulip
- Long Cove Cottages

- Liquor License – Monhegan-Thomaston Boat Line: On a motion by Selectperson Elwell, seconded by Sawyer, it was voted 5-0 to approve the liquor license for the Monhegan-Thomaston Boat Line. The Public Hearing was waived as this business has had their liquor license for more than five years and no issues or problems have been reported.

- Sound System for Annual Town Meeting: Chair Bates said the annual town meeting would be held outdoors this year and people would need to be physically distanced across the parking area under the tent. Since he felt it would be important for people to hear what was going on, he recommended that a sound system be rented. Chair Bates said they received one quote on a rented system but also hoped to get a quote from someone locally. He thought the cost to rent a

sound system would be no more than \$1,500. Polky thought the local quote might be less than that.

Selectperson Willey asked if this was a temporary sound system or a permanent outside system. Polky said it would be a portable, rented system. Selectperson Elwell suggested they use a local person, if possible.

A motion was made by Selectperson Elwell, seconded by Hall to approve an expenditure up to \$1,500 for the rental of a sound system for the annual Town Meeting. The vote was 5-0. The motion carried.

- Budget Carry Forward and Lapse to Fund Balance: Ms. Baines said she and Mr. Polky discussed what items should be carried over in the budget. For example, items that had not yet been paid: the town report, replacing the roof at the town office, the Assessor's Agent, Fire Department Equipment Maintenance (hose testing to be done in September), and Equipment Purchase. Selectperson Hall asked if they should review the amount of carry forward line by line. Mr. Polky said not all the bills were in and he recommended waiting until they were.

Mr. Polky was also concerned about the possibility of having to transfer funds within the \$50,000 allowed from appropriations to cover any line item overdraft. He said there were some issues to work on, but they would have a better answer for all those questions the next time they met on July 20, 2020.

At 7:27 p.m., on a motion by Selectperson Hall, seconded by Elwell, it was voted to adjourn the meeting.

Respectfully Submitted,

Marguerite R. Wilson
Select Board Recording Secretary