

ST. GEORGE SELECT BOARD & ASSESSORS

St. George Town Office MEETING MINUTES

November 26, 2018 – 6 p.m.

The Select Board meeting was called to order at 6 p.m. Members present were: Richard Bates, Chair; Randy Elwell, Jerry Hall, and Tammy Willey (Wayne Sawyer absent). Also present: Tim Polky, and Elizabeth Curtis.

PUBLIC COMMENTS: None.

REGULAR SESSION:

- Adjustments to Agenda: The following adjustment was made:

An Executive Session Meeting as added to the agenda at the request of Town Manager Polky.

- Minutes: The Select Board minutes of November 5, 2018 were amended as follows:

Page 3, paragraph 1, line 2, change to **Meadow Brook** property.

Page 3, paragraph 2, line 2, change to read: ...in **that** area.

Page 3, under Harbor Committee, paragraph 1, lines 4 & 5, delete sentence starting with **Mr. Elwell said...**

Page 4, under Shelter Generator, change to Selectperson **Elwell** reported...

Page 4, under Policy Manual Changes, paragraph 3, line 1 change to read: **The Board went on to discuss...**

Page 5, paragraph 1, line 1, change to read: ...says it is **up to** (CMP's)...

Page 5, under Recycling Revenue, line 2, change to read: ...he felt **that would be overkill though...**

Page 6, under 2018 Valuation Return, line 8, correct word to **signed**

Page 6, under CC Permission to Cut Tree, line 3, change to read: ...he did not **want** to see...

Page 7, under RFP, paragraph 2, lines 2 & 3, change **it** to **RFP**

On a motion by Selectperson Elwell, seconded by Willey, it was voted 4-0 to approve the November 5, 2018 minutes, as amended.

- Special Meeting: The Select Board minutes of November 13, 2018 were reviewed.

On a motion by Selectperson Hall, seconded by Willey, it was voted 4-0 to approve the November 13, 2018 Special Meeting minutes, as written.

- Communications: The following communication was received.

A thank you letter was received from the Rockland District Nursing Association for the \$2,500 donation.

- Warrant: The warrant for the week of November 26, 2018 was reviewed and signed. The total expenses were \$517,406.71 and includes 3 weeks payroll, the November school payment and the Fire Department's purchase of a rescue tool for \$23,295.00. Chair Bates asked about Lincoln County Probate Court expense. Ms. Curtis explained the payment was for court filing fees on foreclosures on three properties; Knox County Probate recused themselves. Ms. Curtis also explained she receives a weekly fuel usage report on who took what fuel. She bills them (MSU

and the Fire and Ambulance Association) and then will allocate the amounts to the town's appropriate departments. Mr. Polky noted that J.K. Kalloch also uses the fuel.

TOWN MANAGER'S REPORT:

Mr. Polky said the town office is trying to re-organize and has asked John Falla to help out with the Assessing Clerk's position. Mr. Falla has been working about 2 hours at a time with the office staff. Mr. Falla held a workshop with the staff on Assessing 101 and he asked Mr. Polky if the Select Board would be interested in having a workshop. Mr. Polky thought an assessing workshop would be very helpful to the Board as well as the staff. This will be discussed again after the holidays.

Mr. Polky said he hired Terri-Lynn Baines as the new office Administrative Assistant. Her start date will be December 17, 2018.

Mr. Polky said paving was done on a small area at Taylor's Point/Fogerty Corner Road. He said road mix is hard to find right now and may have to use a reclaimed mix until the spring.

Mr. Polky said he had heard a few complaints about snowplowing. He said there are a number of new snowplow drivers. He and Jim Kalloch are reviewing the routes and the issues with the crew. Mr. Polky said if there are complaints about the plowing, find the location and let him know as they want to get any plowing issues straightened out.

COMMITTEE REPORTS:

- Board of Appeals: Selectperson Willey reported that the Board of Appeals (BOA) met on November 15, 2018 to review the Look East Investments, LLC (East Wind Inn) request for an Administrative Appeal because the Planning Board denied their permit based on their interpretation of "functionally water dependent use." She explained that a local fisherman put a storage box container on the East Wind Inn property to store bait, gear and a forklift. The container was 8' over the 75' setback for waterfront property. There was no extra land to move the trailer. The Board of Appeals asked: Was the business functionally water dependent and was the storage container an operational necessity? Selectperson Willey said after a lengthy discussion, the BOA overturned the Planning Board's decision based on the grounds that the use of the structure is "functionally water dependent." Mr. Polky said any time the town grants an appeal of the Shoreland Zoning Ordinance, the case has to go to the Maine DEP for review of the ordinance.

- Planning Board: Chair Bates reported that the Planning Board met at 7:00 p.m. on November 13, 2018 and reviewed the following two items.

- The building permit application for a fabrication shop at 13 Rein Road, Spruce Head (Clark Island Boatyard) was accepted as complete, and, meeting the performance standards of the Site Plan Review ordinance, it was approved.
- There was a pre-application meeting to review a proposal to repair and strengthen the pier, pier structure and sea wall at 880 Port Clyde Road (Monhegan Boat). A Public Information meeting, to satisfy the DEP application process, was scheduled for 7:00 p.m. on Thursday, November 29, 2018.

After adjourning, the Board continued their work on developing a Signs ordinance.

OLD BUSINESS:

- Approve Select Board Policy Manual Changes – Special Projects Policy and Land Acquisition Policy:

On a motion by Selectperson Hall, seconded by Elwell, it was voted 4-0 to approve the Select Board Policy Manual changes as circulated on November 7, 2018.

Chair Bates will send the draft Policy Manual to Mr. Polky to be posted on the website.

- Update on 10 Cold Storage Renovation: Selectperson Elwell said the Harbor Committee met Monday, November 19th and held a telephone conference with Noel Musson. The committee worked on finalizing the plan. Mr. Elwell said the project continues to move forward. He said there were two members of the public present at the meeting.

Mr. Polky said any contractor wishing to bid should contact Noel Musson. Once the interviewing process begins, the applicants will receive invitations to come in and talk.

- Update on Solar Panels: Ms. Curtis said she has been in contact with CMP and ReVision and will be following up with them this week. Selectperson Hall said the Conservation Commission asked if there was a way to look at more than seven days of data? Mr. Polky said he had not received the answer to that question yet and will get the answer as soon as possible.

- Update on Audit RFP: Ms. Curtis said the Letter of Interest deadline is Wednesday, November 28, 2018. She said so far, she has had three inquiries to say they will be submitting a Letter of Interest. Ms. Curtis said she has contacted Foster & Company, LLC and emailed an RFP packet to them.

NEW BUSINESS:

- Maine Crash Public Query Tool: Chair Bates presented informational handouts on data gathered from the MDOT website, <https://mdotapps.maine.gov/MaineCrashPublic/Home>. The update is in response to Article 10 from Town Meeting on safety and includes data safety of residents and visitors to St. George. The information included: analysis of data from the last 10 years; accidents occur predominantly outside the villages; average of approximately 32 accidents per year over the last 10 years; St. George has no high-crash intersections; Wallston and Turkey Cove Road are regions designated by DOT as high-crash sections. The handout also included: Implications for Actions to Reduce Accidents such as deploying speed monitoring trailer throughout the town and informing citizens of accident spots.

Chair Bates encourages members of the public to go to the website and view the MDOT crash public query tool and an article will be put in the Town Newsletter. Selectperson Elwell suggested the information be available at public informational meetings.

- "Light Up the Knight" Community Event: Mr. Polky said two groups are involved in creating community events this year: The St. George Business Alliance (SGBA) and the St. George Days' Committee (SGDC). Mr. Polky said the two groups met and discussed what each committee's functions would be for the community event(s). The tree will be lit by the SGBA and the SGDC will light St. George and the Dragon.

On behalf of the St. George Days' Committee, Mr. Polky asked Select Board permission to allow the SGDC to hold their event "Light up the Knight," have refreshments, sing country

songs, as well as, have Santa on the fire truck making appearances along the route starting in Port Clyde and traveling on to Tenants Harbor.

On a motion by Selectperson Elwell, seconded by Hall, it was voted 4-0 to approve the St. George Days' Committee community event "Light up the Knight and Dragon" on November 30, 2018.

EXECUTIVE SESSION: At 7:02 p.m., on a motion by Selectperson Elwell, seconded by Hall, it was voted 4-0 to go into executive session pursuant to Title 1 MRSA Sec. 405(6)(A)(1) to discuss the Andree Fund Policy. The Select Board came out of Executive Session at 7:12 p.m.

REGULAR SESSION:

On a motion by Selectperson Elwell, seconded by Hall, it was voted 4-0 to approve the payment of \$100 each to those eligible, according to the Andree Fund Policy, with an apology for the later than normal disbursement.

Executive Session, return to Regular Session and Adjournment was recorded by Chair Richard Bates.

At 7:14 p.m., on a motion by Selectperson Elwell, seconded by Willey, it was voted 4-0 to adjourn the meeting.

Respectfully Submitted,

Marguerite R. Wilson
Select Board Recording Secretary