

ST. GEORGE SELECT BOARD & ASSESSORS
MEETING MINUTES

Monday, February 12, 2018

The Select Board meeting was called to order at 6:00 p.m. Members present were: Richard Bates, Chairman; Randy Elwell, Jerry Hall, Wayne Sawyer, and Tammy Willey. Also present: Tim Polky, Elizabeth Curtis, Jean Hewitt, Judy Smith, Richard Cohen, Peta VanVuuren, Deb Armer, Anita Siegenthaler, Alane Kennedy, Scott Vaitones, Dave Percival, Tom Gorrill, Betsy Welch, Nat Lyon, Ken Oelberger, Joss Coggeshall, Michael Jordan, Susy Ellis, David Schmanska, Ben Vail, and Annette Naegel.

PUBLIC COMMENTS:

Anita Siegenthaler, "On December 18, there was an oil spill at 301 Glenmere Road, from 1,500 to 1,700 gallons and absorbent pads were put down at the time, and apparently some kind of a barrier to the oil from going toward the house on the surface. It was apparently reported to the town the same day, so we knew about it at the town. Who was the contact at the DEP for the town? Tim, who were you in touch with? Was it Steve Flannery?"

Polky said he was not sure who the field person was on site. Siegenthaler asked if was Neil? Polky said it was a field person and he did not get a name. Siegenthaler said she knew there was a truck at the town office on Thursday from the DEP and said they were working on the (oil spill) site, today. She asked Polky if he had a regular contact at DEP. Polky said it depended on who the call person was because the on call person varies.

Siegenthaler, "We found out, those of us who live in the area, last week with the PR that was in the paper that the spill had occurred. We didn't know that there was any spill, at all. So, it had been two months and the owner, I heard, went on Facebook, Chris Anderson and talked about it and then the news picked it up. We know from Doug Anderson's proposal for the campground a couple of years ago, that that property drops off precipitously and is very wet and that it drains down into the marsh, pretty directly, because that was a huge problem for Doug Anderson. We know that when Tenants Harbor had the pollution in the wells and the fumes were coming up..."

Chair Bates, "Excuse me. Your public comment is?"

Siegenthaler, "This is my comment. I want to have it included in the record and want to ask Tim about what the cost was for remediation in Tenants Harbor when the Tenants Harbor Water District was set up. Was it a couple of million dollars? It seems to me, it was."

Polky, "It was more than that."

Siegenthaler, "It was much more than that? Much more. So, it is very expensive to do this kind of remediation and a lot of us are within a half a mile or less of this spill, and we know that oil can sink through the soil. It can go into the ground water and the aquifer system, and it is very hard to remove. It is unpredictable - the direction that it flows, and it can take months or years after the spill. I noticed in the minutes of the Select Board that there has been no discussion of the spill. It could be that it wasn't discussed here but was discussed elsewhere. I would like to

have a report tonight on the spill. I would like to know what the clean up method is that is being used now, because there is equipment on the site, today. What the monitoring is going to be after the cleanup. What is the monitoring plan? Can we see the plan? Do we have an input into the plan on what we would like to have monitored? Will the plan include monitoring of the marsh? Will it include monitoring of the residential wells around the marsh? And, could there be a map that shows the marsh and the wells that are around the marsh? The Simmons's, the Hupper's, Keith Monaghan, the Small's, Linda Bean's property – something that just shows the potential impact area and monitoring of the lobster pound which is 500 yards from the spill. Monitoring of the spill, possibly intruding into the harbor because that marsh area where it enters the harbors, about 700 yards from the spill. And, I understand if the spill enters into the harbor from a DEP publication that the Federal government be involved and that it would have to be reported. So, it is really important that it not be in the harbor."

Chair Bates, "Anita. This seems a very reasonable request, but I think, right now. I look to Tim, but I don't believe we can make a report on this tonight. I suggest the thing to do is – I will talk to Tim."

Siegenthaler, "That is just information for those who haven't heard anything about this."

Chair Bates, "As you said. It was in the paper and there has been some reports about this in the public media and the delays that appear to have taken place with the DEP. But, I think what you have asked for is reasonable information and I would like to suggest is, unless Tim has some alternatives, that the Board will work with Tim and we will get you a report as soon as we can. I understand this is a serious issue and the pollution that could result from this perhaps is already happening. It is not something to treat lightly."

Siegenthaler, "It could show up in months; it could show up in years in the wells in that area. I think the people should be notified, too. There should be an announcement that goes out. That says the spill has occurred because so many people only found out about it because it was in the news. There was no other way to find out about it. Because we should have our wells privately tested and a number of us are looking into activities like that."

Chair Bates, "And that could be one of the issues that falls on the..."

Siegenthaler, "It would be good to have advice from the town on what kind of test to get."

Chair Bates, "Unless you have other suggestions, Tim. This is something we should get back to on."

Siegenthaler, "We would like to see serious monitoring, and it is potentially a legal issue."

Chair Bates, "Right. I dare say, some people are already on that. I hope some people are already on that. Tim, do you have anything?"

Polky, "No. All I can say – I will tell you that we did receive the call the day it happened. Just so you know, it is outside of our jurisdiction and our authority." Polky said DEP, the oil

company and the insurance company are involved, along with Federal agencies, as well as the Coast Guard.

Siegenthaler, "Was there oil picked up in the harbor that the Coast Guard is involved or are they monitoring it?"

Polky, "Anytime that there is a petroleum spill, the Coast Guard will get a call. They were there at the meeting on Thursday."

Siegenthaler, "Are they monitoring?"

Polky, "I can't tell you exactly what they are doing at this time. I know that there is some plan for monitoring wells."

Siegenthaler, "It would be really good to pull that together for us."

Polky said they will try to get whatever we can together and get the information out.

Siegenthaler, "What activities are taking place and how we can have input with the DEP on the monitoring plan."

Chair Bates, "Let's see what we can find out and it is something we will get back to you as soon as we can."

Siegenthaler, "Thank you."

Chair Bates thanked Siegenthaler for bringing this to the Select Board's attention. There were no other public comments.

REGULAR SESSION:

- Adjustments to Agenda: Budget Items: Social and Community Services were moved from New Business to Regular Session.

Town Manager's 2018-2019 Fiscal Year Budget Report:

Chair Bates asked the Budget Committee Chair if they would be making their recommendations at this meeting. Chair Ellis indicated no, the committee would be listening and asking questions, and would make their recommendations in a few weeks.

Budget Item Requests:

- Social and Community Services:

- Broadreach: \$1,225, a \$25 increase from the previous year. A motion was made by Selectperson Hall, seconded by Sawyer, to approve the request, 5-0.
- Coastal Opportunities: \$100, no change from last year. A motion was made by Selectperson Sawyer, seconded by Willey, to approve the request, 5-0.
- Knox Co Health Clinic: \$2,000, no change. Coggeshall said he worked there for a number of years and it was a wonderful organization. They often provide free medications (from

samples), imaging and lab services, teeth, glasses, and so many things. The only person paid is the Executive Director. A motion was made by Selectperson Elwell, seconded by Sawyer, to approve the request, 5-0.

- LifeFlight: \$648, no change. A motion was made by Selectperson Hall seconded by Elwell, to approve the request, 5-0.
- Maine Public: \$200, no change. A motion was made by Selectperson Elwell, seconded by Willey, to approve the request, 5-0.
- Mid-Coast Maine Community Action: \$1,000, no change. Chair Bates said it covers WIC, Head Start, and other county programs. A motion was made by Selectperson Hall seconded by Elwell, to approve the request, 5-0.
- Neighbor-to-Neighbor: \$5,000, which is an increase from last year. Jean Hewitt explained the reason for an increase. She said Neighbor-to-Neighbor was now a 501C(3). It had grown to the point where there was a lot of administrative work and needed to hire a part-time bookkeeper. They also want to set aside a year's worth of funds for emergencies. Selectperson Willey said when Hewitt came in last year, she said the \$3,000 request was a one-year expense, because they were trying to create the nonprofit. At that time, it went from \$800 to a \$3,000 request. Willey asked why it increased from \$3,000 to \$5,000. Kennedy said they also needed a bookkeeper and back up dispatchers. They felt they needed to vet their drivers, and the cost of a background check is \$500-\$800 a year. They could not afford liability insurance last year. Selectperson Sawyer said suddenly doing just what was once a nice thing to do, gets complicated.

Hewitt said the organization was looking at short-term and long-term plans for Neighbor-to-Neighbor. They thought, possibly in 10 years, there would be some type of transportation system such as a van. Their entire operating budget is \$8,000. Chair Bates was concerned about the increase and said in four years, they had increased by a factor of sixteen (16), but ridership had not increased. He felt their fund raising should be growing and was concerned because they expected to only raise \$3000 this year, or half the amount of last year. He recalled the reason they asked for \$3,000 last year was because they were going to have a concentration on fundraising. He said he was very surprised to see them asking for \$5,000 when they said the \$3,000 was a one-time request. Hewitt said that was what they thought back then. Willey asked if they thought it would increase again next year, over the \$5,000. Kennedy said no, they thought this was in line with their five-year plan, and if they could get the base now, they would be good to go. Ellis asked what was on their balance sheet. Smith said \$9,500.00

Selectperson Elwell said he agreed with Ellis. He thought it was a great program, but felt they wanted the town to fund a lot of it and concerned about the requested increase. Selectperson Hall said part of the jump last year was the legal costs of setting up the 501C(3). Hewitt said they are all volunteers and most are not keen on doing administrative work. She said there had been a good deal of discussion about how much insurance they needed, and no agreement had been reached. Kennedy said they have director and operating insurance but no general liability insurance. Chair Bates said that topic came up last year and has not been resolved.

Chair Bates felt the organization was trying to grow too fast, Elwell felt they needed to fund raise more aggressively, and Willey thought they said when the organization got up and running, it would run mostly on donations. Smith said it can't be denied that there is a benefit to the town for this kind of service. Elwell did not think anyone was saying that. Ellis felt the organization could do more fundraising and look for volunteers who are more computer savvy to fill some of roles. Ellis thought it was an excellent service but questioned the requested amount. A motion was made by Selectperson Sawyer, seconded by Elwell, to approve funding at \$3,000. The vote was 5-0.

- New Hope for Women: \$995, no change. They provide for domestic violence and other related issues. A motion was made by Selectperson Sawyer, seconded by Elwell, to approve the request, 5-0.
- Penquis CAP: \$537, an increase from last year. They provide housing and heating assistance, and other services in Knox County. A motion was made by Selectperson Hall, seconded by Willey, to approve the request, 5-0.
- Rockland District Nurses Association: \$2,500, this is a new request. Peta vanVuuren, Agency Director, gave a brief history of RDNA. They provide the licensed level of nursing care. They provide services to St. George residents. Referrals can be made by a physician's office, a church, neighbors, anyone or themselves. RDNA tries not to duplicate services of other agencies. They have six part-time nurses, all per diem. The majority of their budget is covered by local donations. They have some investment funds, they just started an endowment, and they receive no State or Federal funds. Willey asked how they came up the amount they requested. Peta vanVuuren said they tried to estimate what would be a reasonable request for who they were seeing. A motion was made by Selectperson Hall, seconded by Sawyer, to approve the request, 5-0.
- Spectrum Generations: \$3,000, no change. Agency programs include: Meals on Wheels, Money Minders, Aging and Disability Resource Center and others. A motion was made by Selectperson Sawyer, seconded by Hall, to approve the request, 5-0.
- Trekkers: \$2,500, no change. A motion was made by Selectperson Elwell, seconded by Hall to approve the request, 5-0.
- Veterans Graves: \$4,320, this is a decrease from last year. Selectperson Hall asked why the decrease? Curtis said she did not include Seaside Cemetery because the town was responsible for Seaside Cemetery. Curtis said it is \$25/grave and it depends on the number of veterans in each cemetery. A motion was made by Selectperson Sawyer, seconded by Willey, to approve the request, 5-0.
- Cemeteries: \$5,275 is a decrease from last year. This is for North Parish cemetery. The requested amount went down because a lot of the (planned) work was completed. They had a small surplus and did not need to ask for as much as last year. Selectperson Hall said the \$6,625 amount listed last year was just the North Parish cemetery. A motion was made by Selectperson Elwell, seconded by Willey, to approve the request, 4-0-1(Hall abstained).
- Jackson Memorial Library: \$50,000, this is an increase from last year. Michael Jordan, President, Board of Directors, explained why the need for an increase. He said the library activity is significantly up, overall. In the past year, they had 25% more visitors than the previous year. Circulation increased in all categories, adults and especially children - meaning they need more books. Jordan said they have more room for books because they weeded out books that nobody really wanted and were in bad shape. The cost of books, maintenance and everything else has increased. The request made this year is the same request that was made

last year, although they did not get all the funds. He said because they feel the need is still there, the services that they provide to the community to adults and children are important. The submission that JML sent listed the number of activities, Pre-K program for a dozen children, regular organized library visits from the St. George School, a new program for teaching library literacy to very young children at the school. The Library offers book groups, poetry group, games and they have opened their doors to different groups such as Neighbor-to-Neighbor, school teachers for off-site meetings, computer assistance and much more. The level of support they are asking for is comparable.

Last year when they made a substantial request for an increase, it was the first time JML had asked for an increase in quite a number of years. He said about 23% of their budget is being raised through the town, comparable amount to that which is raised from individual donations, fund raising efforts and a couple of grants and a comparable amount was raised from investment income. Those three things make up 70% of their revenue.

Deb Armer, JML Director, said the St. George School counts on JML as being pretty much their library. Children in kindergarten through fifth grade come to the library on a regular, weekly basis, so there is a lot of traffic and use on the books. She said they are expanding their role to help the school and are glad to do that, but it does take staff time, more wear and tear on books, and it adds another level to the people who are working in the library which are three part-time people.

Selectperson Elwell said they have had this discussion before. He thought that it is a lot of money and every year, for years, it keeps going up and up. He said if the school is going to use it as a library, the school should take over some of that expense versus the town. The town is becoming the funding for it. He said people have expressed concern to him that they cannot get to some of the programs because they are during the day and people work. He said residents ask why isn't the program at night?

Armer said they have three part-time staff and are not open in the evenings. Elwell felt they may need to reconsider their hours because people are interested in some of the programs. Selectperson Hall asked how many years was it at \$35,000. Chair Bates said three or four. Ellis said when she started on the budget committee, JML budget was \$20,000 and that was when it was in the small red building. Elwell said it was quite a jump. Hall agreed but said it is an amazing place. He said when you look at the cost that other towns bear for a library and ask, do they have programs as good as this? Are they in as much collaboration with the school and members of the community? It is a busy place. Hall said it is astonishing how much is going on there. Selectperson Hall said he would be supportive of some increase. Elwell said he would, too, but he knew the school wanted to try to use it more, so maybe the school should fund it more, instead of the town funding it.

Jordan said last year JML started working with the school on the library literacy program for the kindergarten through second graders. This was started on a pilot basis. They did not know what it would entail or cost, but they now know. Mike Felton has agreed to put some money into the school's budget for this program. They could always use more money from the school or anybody else. Jordan did not want the Board to think the school was shirking

responsibilities. Vaitones said there is a \$4,000 request for JML in the upcoming school budget. Ellis asked if that was different from previous years and Vaitones said that was from zero. Chair Bates said the towns of Camden and Rockport fund their libraries at 100% and that St. George pays about 23%. He felt paying less than one-quarter of the costs for a very active library, was a great deal for the tax payers. He felt the town was fortunate to have a lot of generous people who help make up another 23% or 25%. Chair Bates understood Elwell's point about the hours. He urged the library to think about changing their hours to try and expand their base. He said the town office was open one night a week until 7 p.m., and he felt that made a difference for people who otherwise couldn't get there during the day. Armer said they have had some evening programs. Sawyer said it would be appropriate to have one evening a week, until 7 p.m. Elwell thought there were some ways to raise money, perhaps by renting it out to a business for a meeting. Armer added that if they have the building open at night, they have to pay a staff person there at night. Chair Bates said as with the town office, the person who stays late, comes in late.

Willey asked when they hold classes, if they charge a fee or do they volunteer? Armer said people usually do it for free. They do not charge an organization such as the St. George Business Alliance or CDC. Armer asked if she thought it would be better to have an evening open or would it be better to have a longer day on Saturday?

Ellis said the library brought the town enormous value, but the town also needed to watch its budget. Ellis asked about the grant which helped fund the Pre-K program. Jordan said the donor had to reduce the contribution last year, but JML found another donor who was willing to provide additional funds. He said these do not totally fund the Pre-K program, maybe 2/3 of it. Chair Bates said there seems to be some difficulty about how JML would change their hours, but maybe the intent is to encourage the library to try and broaden its accessibility with programs as well as the ability to check out books. Jordan thought they could figure it out, but they did not have money in the budget for an extra person, even at the level requested. On a motion by Selectperson Sawyer, seconded by Hall, it was voted 4-1, to approve the budget request, with strong encouragement to broaden their accessibility, be open at least one evening a week.

- Shellfish Management: \$3,000, no change. Selectperson Sawyer said the long-term possibility of retaining Justin Hills, appeared unlikely. Polky said if other towns increased their funding, the town could hold a special town meeting. On a motion by Selectperson Hall, seconded by Elwell, it was voted 5-0 to approve the Shellfish Management budget request.
- Ambulance Service: \$100,000, no change. Chair Bates said the number of calls had increased by 20% in the last year. Polky said the ambulance budget is up quite a bit. Last year it was around \$350,000 and this year it is \$440,000. Polky said St. George contracted with So. Thomaston to share a Director. There is a high probability the Ambulance Service will receive a \$50,000 grant. Chair Bates said because their bills are coded properly, they get a very high percentage of bills paid. Selectperson Elwell added, they are a volunteer group and they also absorb a lot of unpaid bills. On a motion by Selectperson Sawyer, seconded by Hall, it was voted 5-0 to approve the Ambulance Service budget request.

Capital Items:

- Marshall Point Lighthouse Barn construction: \$10,000, this is a new request. Chair Bates said Nat Lyon talked with the Select Board a few months ago regarding this project. Lyon said they had raised \$70,000, to date. This funding would go to the barn construction, only. The cost of reconstructing the barn is expensive, as the lighthouse is a National Landmark and the Maine Historical Preservation Commission has stringent requirements. Lyon realized this was not precedent setting as when the town first undertook the project to restore the keeper's house, the town donated \$25,000. He said the MPLH committee donated \$20,000 of their own funds to the project and are asking the town for half that amount. A motion was made by Selectperson Elwell, seconded by Sawyer, to approve the Marshall Point Lighthouse Barn construction budget request, 5-0.
- Generator for Shelter: \$70,000, this is a new request. The Town Manager explained why this request was in the budget. He said the town office building/fire station is currently used as the town shelter, but it is very difficult to run a shelter and run an operation center at the same time. He said they found that if they are open for two or three days, it gets very cluttered. He said it is hard for the First Responders and it is hard for anybody that needs a shelter. He said the school would be the place to have a shelter; it has the room, the kitchen and would be away from the operational part of it, but it does not have a generator and there are no grants available at this time. Polky said current residents often shelter in their homes, but the town has a lot of tourists during the summer months. He is concerned should there be a hurricane or some disaster, where they would go. Polky said the town's closest designated Red Cross shelter is Warren Middle School. Selectperson Elwell said the town office has been used as a shelter several times in the past, and it was extremely busy. Privacy is an issue for the EMS staff. EMS would have to use the hallway to administer to people, and others were about going to the bathroom via the hallway or wandering about.

Vaitones asked if the town ever did lease purchases? He said this would be an ideal situation. He said if he was doing this at the school, it would be a four-year lease purchase and be \$20,000 in the budget for four years. Polky said they could look into that. Hall thought that was a great idea and Willey agreed. Chair Bates suggested to postpone a vote on this request and bring it back at the next Select Board meeting.

Planning Department:

- Conservation Commission: \$13,350, this is an increase from last year. Ken Oelberger said most of it was the same as last year with the exception of the Meadowbrook Preserve. The Select Board voted to accept the gift of the Meadowbrook Preserve from the Maine Coast Heritage Trust. Part of that now would be taking it over and putting in a parking area and a kiosk. The quote from George Hall was \$8,500 total - \$8,000 for the work; \$500 for materials for the kiosk. Volunteers will build the kiosk. They intend to apply for grants this fall. This work would not be done until next spring. He said the feeling he got was if the town could supplement between 30% and 50%, they would have a pretty high probability of getting a grant through that fund. You don't get the money until after the project is completed. We would have to have the money in the budget to do it and then it would be turned back into the general fund. He said there are possibly other grants they can apply for.
- Planning Secretary: Selectperson Hall asked if there was seasonality to that? Curtis said last year it was budgeted and in past years the position was at 50% in the department. With the

change in personnel this year, they realized 25% of her time is being used for planning. Hall said in seven months, we have spent \$3,000. Curtis said the Planning Secretary is the office staff; the Board Secretary is Marguerite Wilson.

- CEO/LPI: Ellis asked why the CEO is getting a 4% raise instead of 3%. Curtis said it is 4% when compared to what was budgeted for that position last year. The CEO actually received 4% last year because of the additional duties he took on with the changes in personnel having the Planning Secretary decrease to 25% of her time, as the CEO was required to pick up additional duties. This year it is actually a 3% increase from his current salary. Vaitones said his current salary is above the \$41,200. Curtis said yes. On a motion by Selectperson Sawyer, seconded by Hall, it was voted 5-0 to approve the Planning Board budget.
- Clark Island Proposal: Chair Bates said there was discussion about making a donation to the Maine Coast Heritage Trust from the town to assist with the purchase of Clark Island. Consensus of the Board was that town's people needed to discuss this. On a motion by Selectperson Sawyer, seconded by Hall, it was voted 5-0 to it explore whether the town wishes to make a donation to MCHT in their purchase of Clark Island.

Chair Bates said the Board also needed to decide whether this issue would be placed on the ballot or be discussed and voted on at town meeting. If so, the Conservation Commission would need to hold a Public Hearing to discuss the details about access, etc.

Oelberger said Clark Island was different than High Island. It had public access to the shore and to all and it can be accessed by foot. He felt having organizations and visitors come would bring economic development to the area. The CC felt it would be appropriate for the town to pledge \$100,000 and recommended it be a 10-year bond; \$10,000 a year for the total budget which is 1.3 cents on the tax rate based on the 2017 taxes. Oelberger said he would recommend that to the voters on the written ballot in May.

Vaitones felt the tax impact statement was complicated and needed to be simpler and more direct in language. Vaitones said the CC did not talk about how much were being lost in taxes, because once all of the land goes into conservation, the Island would be revaluated and there would be a tax loss to the community. He felt it was important that be part of any public presentation.

Selectperson Hall said to hear the proposal and make an immediate decision on something this large, would not be the best approach, and the Board agreed. Hall said if MCHT was successful even without the town, those taxes would be lost. Siegenthaler asked when the town report would be printed, and would the Public Hearing be before the report was printed? Cherie Yattaw told everybody they should get their reports in by the end of February. Polky said there was a good chance the town report would be printed before the Public Hearing. But, he said, an article could be written such that it is: What action does the town wish to take on this issue? Chair Bates said there will be a Public Hearing and after that the Select Board and Budget committee would make a recommendation. Oelberger had hoped to get feedback from the two Boards about general feelings about proceeding ahead.

Chair Bates asked what percentage of the funds for High Island came from residents of St. George? Oelberger said the town contributed about 3%. Chair Bates asked what percentage came from individual members? Oelberger would look it up. Chair Bates said some things are more necessary to fund than others and asked where did this request fall on that spectrum. Oelberger said they anticipated this to be a two-year fundraising process, but they won't know because was is just kicking off. Chair Bates said he could imagine a situation where within a

few months, concerned and interested members of the town would donate more than what the town was proposing.

Selectperson Sawyer thought this project would take off a lot quicker than High Island, mostly because it is so accessible.

Ellis said when you see a town contributing at some level, it makes it a lot easier to write grants, it makes all the other fund-raising easier. Annette Naegel said the public-private partnership is extremely effective, not only in leveraging individuals to make donations but in grant funding. Naegel acknowledged it was a lot of money but it is waterfront property. She said there is no way you could find shore front access of that frontage for that low a price and for \$100,000, in a sense, you are buying that public access through your contribution. This kind of project is disappearing rapidly, and these decisions take a long time to come to fruition.

Selectperson Hall felt this project would be a huge draw to the town, and Chair Bates thought the recreational benefits would be significant. Siegenthaler said this was in perpetuity. She said the barn may fall down, social services may come and go with whatever the need was but once this was protected, it was forever, for all of the people, for generations.

Chair Bates recommended the Board postpone voting on this request, until after the Public Hearing. Selectperson Elwell said they had listen to public input on this. He said people might not want to spend \$100,000, they might want to spend \$50,000. Oelberger asked, "If we listen to the public, how do we write an article to go on the warrant with a dollar amount on it, if we have to wait until after the public hearing?"

There was discussion on how this item would be presented to the voters – as a secret ballot or at town meeting. Chair Bates said they would discuss this budget item request again at the next meeting and asked the Board to review the handout from Ken Oelberger.

Harbors: \$227,247 requested amount. Ellis asked what property was being maintained, and Curtis said Juniper St. which was just fixed up to use as storage. Ellis asked about Harbor Master expense. Schmanska said it was his membership to the association, magazines, that type of thing. Ellis asked what the target was for the municipal boat reserve? Schmanska had talked with Polky about boat reserve. The current amount of reserve is \$42,000. His preference would be to always buy a second-hand boat and a brand-new motor. Maintenance and repair is most always costly and can vary due to unexpected storms or situations. On a motion by Selectperson Elwell, seconded by Hall, it was voted 5-0 to approve the Harbors budget request.

10 Cold Storage Road: Schmanska said neither the Harbor Committee or the Department Head was ready to discuss 10 Cold Storage Road. The Harbor Committee had been working diligently and were very close to having a proposal and an explanation of what they would like to see. A meeting is scheduled for February 26. At that time, the committee should have a better explanation of what was happening, their budget proposal, and set dates for a public meeting and a Public Hearing.

At 8:03 p.m., on a motion by Selectperson Sawyer, seconded by Willey, it was voted 5-0 to continue the meeting.

General Assistance: \$2,500, no change from last year. On a motion by Selectperson Sawyer, seconded by Hall, it was voted 5-0 to approve the request.

Parks & Recreation: \$99,623, a decrease from last year. Ellis asked what had changed under utilities. Curtis said this was a wording issue. In past budgets, it was called Park & Rec - Mow, etc., but now the town is using the maintenance person to mow, so Curtis labeled it Utilities. Ben Vail said the dugout project has been completed. Renovations were done rather than completely replace the dugouts. The only cost was for the materials, as Home Depot donated the paint and David Miller and his crew donated their time and did the replacement work. On a motion by Selectperson Hall, seconded by Sawyer, it was voted 5-0 to approve the request.

Unclassified:

38 Main St. - Polky said the building needs a roof and needs to be painted. He said the 38 Main St. reserve fund may need to be used to put a septic system in. Polky did not know if they would need to add to this reserve account, in the future.

Island Fellow - Chair Bates and Polky said they met with Meredith Ballinger. The majority of her work is done at the school; and it includes helping with the school nutrition program. Ms. Ballinger is assisting Selectperson Sawyer in exploring the town's opiate problem and she also works with the Community Development Corporation. The school pays \$6,000 to fund this position and it is a two-year agreement. On a motion by Selectperson Hall, seconded by Sawyer, it was voted 5-0 to approve the request.

- Minutes: The Board of Assessor's minutes on Abatement Requests for January 29, 2018 were amended as follows:

First paragraph, under attendance, delete **Chair Cox**

On a motion by Selectperson Hall, seconded by Sawyer, the January 29, 2018 Board of Assessor's minutes were approved 5-0, as amended.

The Select Board minutes of January 29, 2018 were amended as follows:

First paragraph changes, under attendance, 1st line, correct to **The Select** Board meeting... and line 4, correct to read Richard Cohen, Justin Hills, **and Sandra and Joss Coggeshall**.

Page 4, under #4. line 7, delete the word **be** and correct to read ... would the town pay time and **a** half...

Page 4, under #6., line two, change to read ...are not sure how **to** work on...

Page 5, paragraph 10, line 3, change to read...10 Cold Storage, **it** would be prior **to the corner** and it would be on **the** town road.

Page 8, under Recreation, line 2, correct to read...that are not **specific** to...

Page 10, under Town Office, line one, add wording...almost at 100% **of budget**.

Page 13, under Planning Board, line 2, correct spelling from changed to **changes**

On a motion by Selectperson Hall, seconded by Sawyer, it was voted 5-0 to approve the January 29, 2018 Select Board minutes, as amended.

- Communications: Chair Bates had not heard from Senator King regarding the December 2017 letter, in which Bates outlined the concerns the Select Board had about the fishermen and how they should be talking with the Bureau of Energy Management. He heard back from

Representative Pingree's secretary, who said if there were any other questions, she was looking forward to talking with the Board.

- Warrant: The warrant for the week of February 12, 2018 was reviewed and signed. The total expenses were \$495,549.20 and included the February school payment, MMA dues of \$5,293, legal services of \$834, two bills from Musson group for the comp plan for \$1,295 and 10 Cold Storage Road for \$7,761.50.

TOWN MANAGER'S REPORT:

- Update on Solar Panels: Polky said progress is being made on the installation of the solar panels and work is being done despite the weather.

- Road Safety Issue: Polky and Hall met with the Coggeshalls and both felt progress was made. Polky said they will meet again and plan to have a draft ready for the Select Board. They asked the Coggeshalls to define some of the terms such as frequently or as needed. Polky said he was not sure how they were going to deal with this petition, as far as, a warrant article.

Selectperson Willey asked Polky if he had a meeting with MDOT a few months ago. Polky said yes, and the reason for the meeting was regarding the roads on Route 73. He said they had a good discussion, got updated on the plan, and MDOT said they will start the Rt. 73 road work this coming year.

Polky said MDOT will also do road work from Tenants Harbor to Port Clyde. He said the plan will be funded and new pavement put down, but the paving will occur over a period of three years.

- Committee Meetings:

Planning Board to meet on February 13, 2018 at 7 p.m.

Comprehensive Plan to meet on February 21, 2018 at 5 p.m.

COMMITTEE REPORTS:

- Shellfish Committee: Selectperson Sawyer said the committee rescheduled their meeting to Tuesday, February 13. Sawyer said he would not be able to attend that meeting, due to a conflict. Sawyer said he received a copy of the shellfish warden's contract (for Justin Hills) and it extended his employment through March 31st.

- Conservation Committee: Selectperson Willey said the CC met on February 1st. They are continuing work on all the footpaths, clearing trees that had blown down. The CC worked with first graders and made chickadee boxes and are planning other projects with school children which include building bat and bee boxes. The CC is working with Maine Coast Heritage Trust on fundraising plans to help with the purchase of the Clark Island property. When the solar panels are completed, the CC would like to have a small celebration such as a ribbon cutting or "flip the switch" event. They are continuing with their work on invasives which Les Hyde started and are going to continue with his plans. A group has begun the planning on finding where the invasives are located and plan to do some mapping with the students at the school.

- Board of Appeals: Selectperson Willey said the Board met to hear the Murdock appeal. The Murdocks felt the CEO misinterpreted the town's ordinances. She said the Board discussed at length the meaning of Agricultural versus Industrial and whether or not the business was water dependent based on the Shoreland Zoning Ordinances. The Board concluded that Brackett made the correct decision. Selectperson Willey said the appeal was interesting and suggested the

Select Board read the Decision and Order written by Attorney William Kelly and the minutes of the appeal hearing.

- Harbor Committee: Selectperson Elwell said the committee was moving forward and doing very well working with Noel Musson. They will be scheduling a Public hearing and the plan is to vote on this in May.

- Comprehensive Plan: Selectperson Elwell said the committee was continuing to work with Noel Musson on the plan. The plan is to hold a Public hearing and vote on it in May.

OLD BUSINESS:

- Abateements: There were two abatements: Lucinda Lang and Sean Carlson; the Board reviewed and signed each abatement.

- Select Board Policy Manual Investment Policy and Trust Fund Investment Policy:

The main change to the Trust Fund Investment policy was the added sentence to the General Policy: "The Treasurer may retain and dispose outside investment counsel to manage part or all of the assets." This change was made to allow the investments to be managed by outside experts.

On a motion by Selectperson Elwell, seconded by Hall, it was voted to approve the changes in the Select Board's Investment and Trust Fund Policy, 5-0.

- Update on Sound System: The Select Board determined they did not have the funds to buy a high-end sound system but would purchase an adequate system for the upstairs meeting room. Selectperson Hall suggested if that system was inadequate, it could be used in the downstairs meeting room. And, in the future, perhaps a better-quality system could be installed in the upstairs meeting room. Selectperson Willey said if the sound system was inadequate, Rockbound Computer said the system could be upgraded. The Board would like to have the sound system installed before town meeting.

On a motion by Selectperson Hall, seconded by Elwell, it was voted 5-0, to purchase a sound system for the upstairs town meeting room from Rockbound Computer.

NEW BUSINESS:

- Victualers/Innkeepers License: On a motion by Selectperson Sawyer, seconded by Willey, it was voted 5-0 to approve the liquor license application for Randy Deutsch, d/b/a East Wind Inn.

At 8:50 p.m., on a motion by Selectperson Elwell, seconded by Hall, it was voted 5-0 to adjourn the meeting.

Respectfully Submitted,

Marguerite R. Wilson
Select Board Recording Secretary