

ST. GEORGE SELECT BOARD & ASSESSORS
MEETING MINUTES
Monday, September 11, 2017

The Select Board meeting was called to order at 7 p.m. Members present were: Richard Bates, Chair; Randy Elwell, Jerry Hall, Wayne Sawyer, and Tammy Willey. Also present: Tim Polky, Elizabeth Curtis, John Falla, Alan Conant, Todd Conant, Scott Vaitones, Richard Cohen, John and Ann Snow, Jake Miller, Susan Ellis.

PUBLIC COMMENTS:

Ann Snow spoke about her very special interest in the Aqua Ventus project and asked for an update on MAV. Chair Bates said he thought the issue should be on the agenda, but he could give a quick update.

Chair Bates said the minutes of a few months ago, stated that they (members of the Select Board) met with Aqua Ventus and Aqua Ventus decided the town was an unreliable, undependable partner, and subsequently, started looking elsewhere in the area to land a cable. Chair Bates said, at the moment, there are no discussions between MAV and the town. He said he did not know what MAV was doing with other landowners on the St. George River or anywhere else. Chair Bates said he thought MAV wanted to see this project move ahead as they have grant money from the DOE that, if they do not meet certain deadlines, would lose the grant money. Chair Bates thought MAV did not want their investors to see any difficulties in these sorts of projects and that MAV did not need or want all kinds of bad press.

Chair Bates said the Planning Board was now looking at the Bristol ordinance. He said the Planning Board was looking into what may be appropriate for this town. Chair Bates said in response to some citizens from Port Clyde, who were concerned about that in June, the Select Board put things in motion for the Planning Board to look at that issue. The Select Board does not do that. Snow said, "They could be dealing with a private owner?" Chair Bates said if you wanted to have the cable come ashore at your property, for example, you would have an application before the Planning Board. They then would review it, and consider its impact on the various issues that have to do with the present Shoreland Zoning Ordinance.

John Snow wanted to thank the Select Board for their response recently, on this Aqua Ventus project. "As I am sure you know, it would potentially have a huge impact on the lobstermen and fishermen of not only Port Clyde, but Tenants Harbor and Spruce Head. Just the two installations they are putting off Monhegan probably wouldn't, but that is just the beginning of the end, and a lot more planned in the future. So, I am awfully happy that the Select Board has kind of put this on hold and maybe even scared them away. I am not sure they can be scared. I think the Select Board should be attentive to this project and be careful on how they proceed from here. I am really pleased that the Board has settled down a lot on this issue because it would affect a lot of fishermen and that is, of course, the business of Port Clyde and many other communities in this area."

Chair Bates said, "If the Board would permit me, I would like to make clear my personal position that I think I may have misrepresented my position on this, John. The windfarms will come in Federal waters. I feel that is undeniable. The bills that Senator Collins has put forward and others, August 1st, with huge, great tax breaks to encourage the development of windfarms in Federal waters will result in hundreds of wind turbines off the coast of Maine. Because just as we had assets here of timber and granite a 100 years ago, we, the State of Maine, have amazing

wind power assets in the ocean. It will happen, and it will happen in Federal waters because that is where the winds are steadier and the problems of fluctuations which is the problem with a lot of the renewables, will be less severe, out there. I do not want to give the impression that, and I speak for myself and other Board members can speak up on this, the town is against windfarms because, I think, 20 years from now, I hope there will be many people in the state of Maine, who are employed in the wind industry. The town is sensitive to the concerns that people have about the cabling and its effect, but I think it would be a shame if the citizens of Maine miss out on this."

John Snow said, "I just hope that the Board recognizes that the fishing industry is the lifeline of many of the communities on this peninsula, if not all of them. It is terribly important for the Board to have that in mind, whatever decision they are asked to make. Now if it is done on Federal land or property, I suppose, there are limits to what you can do. My only point was that the fishing industry is extremely important and if it is eliminated because of these programs, it would be really a serious issue for this peninsula."

No further comments were made.

PUBLIC COMMENTS:

Alan Conant and his brother, Todd, were present and spoke regarding the Jersey Road. He said, "We missed the meeting on the Jersey Road on August 14. I did not know there would be any debate around it. I just assumed it was a meeting to finalize what had been started four years ago. That is why I didn't attend. I have a few comments to add to that discussion. I know I didn't see it on the agenda, today."

Polky said it was not on the agenda because the Harrisons didn't get back to him until late that afternoon.

Conant said, "I see, but I know in your letter, and I didn't hear back from you (Polky), that is why I figured I'd better come because I do not know what is going to happen. I thought you were going to finalize things tonight, so I just wanted to be sure I had a chance to add my comments. I have some of them in writing, so I don't know what the process is. This is my first Select Board meeting."

Polky said, "What's happening is, I think everybody has agreed that we are going to split the land of what we call the Jersey Road, down the center and give it to the abutters based on whatever you have for a property line. The question is a majority of the owners would like to have some type of right-of-way down through there. I know you do not want a right-of-way, and I also know that we proposed a 12' right-of-way and you countered that with a 4' right-of-way, and the email I got this afternoon was proposing a 16.5' right-of-way. So, that is where we are at. I do know that the town is interested in giving the land back to people or giving it to you, so we do not have a piece of property that is unowned. The question is, how are we going to work it out, how we are going to deal with that right-of-way, if we have a right-of-way."

Chair Bates said, "Given, so that you have some notes on this subject, I wonder if we should postpone this discussion until we can have another conference on this. Because I think it would be unproductive without everyone, together."

Conant said, "There is a great deal of history here and legal differences. I have nothing personally, against the other property owners or my neighbors. It is complex, and I think my stand is just to ask the town to do what it had originally intended to do from the very beginning, and to just stay with that. Then let the private property owners work any right-of-ways among

themselves. To me, that seems the very simplest and straightforward thing to do rather than have the town impose a right-of-way on some of us that would prefer not to have one."

Chair Bates said, "If you have some notes, I suggest you give them to Tim, and we do want to get this resolved. It is in limbo right now and, I am glad you have some notes here. Maybe you can make a call tomorrow."

Conant said, "I will be here until noon, tomorrow."

Polky said, "Give me a call, here at the office and I will meet with you."

Conant said, "Sorry to be unannounced."

Chair Bates said, "No, that is what public comment is about. We are glad you came."

PUBLIC COMMENTS:

John Falla said, "This is my first time before the Board since my retirement, and I just wanted to thank the Board for the dedication in the Town Report (this year). I was going to ask if the Board could sign the dedication page, so I can have this as a memento to tuck aside."

Chair Bates said the Board would be glad to and thanked Falla for asking them to do that.

There were no other public comments.

REGULAR SESSION:

- Adjustments to Agenda: None.

- Minutes: The minutes of August 28, 2017 were amended as follows:

Page 1, under Land for Maine's Future, paragraph 3, line 4, remove word **do** and change to read, ...seasons, fishing, or cross-country skiing...

Page 2, paragraph 1, line 4, change to read ...needs **to** raise enough funds...

Page 2, paragraph 4, line 2, change to read ...and Seavey **Island** is in a...

Page 2, paragraph 4, line 4, change to read ...there **are** about 18-24 acres ...

Page 2, paragraph 4, line 5, delete the comma after ... as well as the caretaker's....

Page 5, under Tree Growth Tax, paragraph 2, line 4, change to read ...it will be logged and **what** the sales are.

On a motion by Elwell, seconded by Sawyer, it was voted 5-0 to approve the August 28, 2017 Select Board minutes, as amended.

- Communications: A letter dated September 1, 2017, from Gerry Audibert, P.E., Regional Planner from the DOT was received in response to the Select Board's August 15th letter, asking DOT to review the road from Rt. 73, from Rt. 131 to Spruce Head village. Chair Bates said Rep. John Spear had talked with So. Thomaston Select Board and they also wrote to Maine DOT. The letter said MDOT would begin to address the 3.5-mile section of Rt. 73 by shimming it this year to regain its cross-sectional shape, and then return in 2019 to treat it with Light Capital Paving (LCP).

Polky said the town is having a problem with the quarter crown where the wheel tracks are. Drivers are losing control, and the town cannot plow the snow because the road is not flat. Polky said the shim will flatten it, and then the coat they are putting on would potentially last 3-5 years. He felt it would be a big improvement.

- Warrant: The warrant for the week of September 11, 2017 was reviewed and signed. The total expenses were \$909,808.86 and included a September school payment of \$413,417; one-half of the FY'18 County payment of \$407,386.20 (Curtis called to ask if the payment could be split and noted that the County moved the payment due date from September 30 to August 31, and it is a one payment.) A forklift was purchased for \$19,987.20 which was in the Solid Waste Equipment Reserve budget.

- Appointment for Rec Department: Chair Bates said there is a new volunteer for the Rec Department, Jamie Lynn McCaffrey, and a vote was needed for her appointment.

On a motion by Sawyer, seconded by Hall, it was voted 5-0 to approve the appointment of Jamie Lynn McCaffrey to the Rec Department.

At this point in the meeting, each Select Board member signed the Dedication (the 2016 Town Report, page 4) page to John Falla. The Board thanked Falla for his years of service.

TOWN MANAGER'S REPORT:

- Update on the Molloy Wharf: Polky said the town received a letter from Mr. Molloy's attorney today, and the Molloy's are pulling their application, without prejudice, for a wharf.

- Update on Comprehensive Plan: Polky said they met with Noel Musson and will meet again on September 25. The goal is to get the Plan ready for the November ballot, if possible.

- Update on Paving: Polky said most of the paving is done. There are a few places which still need work. The plan is to shim the north end of Turkey Cove Road, between the intersection of Elmer Johnson to Cynthia Chadwick's house. There are a couple of cross culverts to pave, and they are going to pave the salt shed yard after they get the sand put into the shed. Sam Hall said he would start putting sand in the shed around the end of September.

- Committee Meetings:

Planning Board meets on September 12 at 7 p.m.

GRSSMO meets September 14 at 6 p.m. at Watts Hall

Senior Luncheon, Tuesday, September 12, at noontime

COMMITTEE REPORTS:

- Comprehensive Plan: Selectperson Elwell said the group did a good job. Musson worked with the committee, gave them homework, and asked them to come up with questions for him. Polky said he was not rewriting the comprehensive plan; he is formatting the plan to make it easier to read. Selectperson Elwell said Musson suggested the group include pictures with some of the sections and Musson had created a number of charts from the information he had.

- Conservation Committee: Selectperson Willey said the CC met on September 7 and discussed the following:

- Education. Their next program is on November 9 and the topic is on Corvids.
- Alewife project and the stream restoration. They are talking with engineers and teachers and working on plans. Selectperson Willey suggested the CC talk with Terry Brackett, CEO regarding permits because they are planning a lot of different restorations at the stream. They hope to start the project by the fall of 2018.

- The solar project with ReVision. They are very pleased it is moving forward and hope it will be completed by the end of the year. Selectperson Hall said the committed date, in the contract, is before the end of the year.
- Invasives. Les Hyde is working hard on this issue. Ms. England is going to try and work with the CC and get the students involved with the stream restoration, looking to remove invasives and replace it with natural, native plants.
- Education Program on Invasives. The CC is planning an educational program on appearance and getting rid of them; Willey said the nurseries can no longer sell invasives in Maine.
- The Land Trust. The woodcrafter's building was removed, and the Maine Coast Heritage Trust is working on plans to put in new trails.
- The Meadow Brook Preserve at Otis Cove. The CC asked Selectperson Willey to bring the question of possibly gifting the Meadow Brook Preserve from Maine Coast Heritage Trust to the town. The CC would be the stewards of the property. They thought it would be a good idea where the town had several parcels there, already, that abuts with that property.

Chair Bates thought the question was - which is the best organization to maintain the property in perpetuity? Selectperson Elwell said that was an important question when it was previously discussed. The Select Board decided this item should be placed on an upcoming agenda. Chair Bates asked Selectperson Willey to check with the CC to see when Steve Walker and the CC could come and talk with them about this issue.

OLD BUSINESS:

- Retirement Benefits: Chair Bates said the Budget Committee had presented a report regarding this on January 23, 2017. He said the committee proposed that existing town employees be grandfathered in, if they want, and new employees be matched in contributions up to 8%.

Chair Bates asked the Select Board for comments. Selectperson Elwell said if there was not a problem with the way it is, leave it for now, as there may be a lot of change over in the upcoming few years and address it then.

Budget Chair Ellis said there were two reasons to change it now:

1. So it is in place when all the new employees are hired;
2. They found that requiring no match; put St. George higher than a lot of town's because most all towns require a retirement contribution match.

Selectperson Hall felt the 8% was a reasonably generous match. Chairperson Ellis said if an employee chose not to use something in the cafeteria plan and direct those funds into their retirement, those would not count as matching dollars. She said it had to be a salary reduction to qualify for matching dollars.

Selectperson Sawyer said initially he thought that it should stay the same and felt the higher match made the town more attractive for hiring employees. He asked Chair Ellis to review the issue again. Ellis said the plan did add some personal responsibility on the part of the employee, to contribute towards their retirement.

Vaitones said the Budget Committee felt that new employees should contribute more to their retirement. Town employees pay into Social Security, but Falla and Curtis said Social Security is not a retirement plan, it is a tax. Curtis said St. George does not have a State Retirement plan.

Selectperson Hall agreed if you want to introduce a new system, where you grandfather existing employees in, you really need to have the new system in place before the new employee is hired. He felt the Budget Committee's recommendation was good and liked it.

Curtis asked Falla regarding the cafeteria plan. Those monies are only available to roll into the 457 plan if you have health insurance coverage elsewhere. Falla said yes. Curtis said it is not like the employee has the option of health insurance or rolling their Section 125 money into a retirement plan. Chair Ellis said unless they have health insurance, elsewhere.

Selectperson Willey felt it was a good idea that there should be a matching contribution. She was not sure about the 8%, and felt she would have to go with the recommendation of the Board. She would like to see a little less. Vaitones said though 8% is generous, the group of people this represents are hourly employees, and they are probably not going to give up much of their paycheck, as much as they would like to. Chair Ellis said if they do and make that sacrifice, we should be willing to honor it.

Polky said he did not feel the town was over-paying their employees and was not sure the employees could come up with a 5% match. Chair Ellis said a lot of companies offer a maximum match of 3%.

Falla said that employees do not typically put money aside for their retirement and suggested a compromise. The town pays 3% in, and then after that, the additional 5% up to 8% for every dollar, the town would match. He said at least something would be going in; a small amount.

Chair Bates' concern is that many people across the county do not save enough, especially, younger people. He felt that it is part of the package that they need to help people save. Chair Bates had created a hand out - Notes on Proposals to Change Town Retirement Benefits – in which he had two different scenarios. Possible Future (2021) and Possible Future (2025), comparing the costs to the current situation, each showing what the town's cost would be.

Chair Bates felt it is important to have young people saving for their retirement, and he would like to encourage them to save but recognizes that some of them are going to find it really hard. One instinct is to say, stick with what we have, but he hears the sentiment of the Board that is saying - we need to have some incentive.

Chair Bates said he was inclined to stay with what the plan is now but having a savings seminar and more staff education. He suggested Polky arrange a workshop for all the employees.

Chair Ellis said she had interest in Falla's compromise and Selectperson Hall also liked that compromise. There was also a discussion about opting in or out of the plan. Falla said when an employee decides to opt out; the employee may rethink about opting out, because they would lose 3%. Selectperson Hall said the match was good because when you save for retirement, you look at how much return you could get on that money. You double your money if you have an employer that matches 100%. You have a double return from the beginning and it is a big incentive to take a step in the right direction.

Chair Ellis said the issue was not so much to save the town money as to compare to other towns within the 30-mile radius, what was fair and competitive. Curtis was not sure why St. George was seen as being so generous. She said the town is third from the bottom. Chair Ellis said because of not requiring the match. Chair Ellis said when they did the survey; she believed St. George was the only one that didn't require any match.

Vaitones said as a committee, we personally contacted every town, either in person or by phone, so there was an opportunity to ask more questions than just a simple survey. The Select

Board and Budget Committee discussed the percentages and contributions of the various towns and since the survey was done a few years ago, the information may not be up to date.

Falla said you have to look at their rate of pay to the employees. He thought it came down to what Bates said. The bottom line is, it is a policy of how you want to treat your employees. Information over the years has been all over the place. Falla said you could not get consistent information, as towns differ.

Cohen commented about the educational component of this which he thought was really important. He said they are either going to charge you somehow, whether it is in fees, if they are going to be managing your money or you are going to pay them to come in. Also, if you are having a meeting for all town employees, either that is going to be done on the employee's own time or it is going to be done on town time. So, really the money you might save by not having matching might get absorbed in those two things. So, it is not for free, it does not come without cost.

Chair Bates recommended no radical change in what is currently being offered. Selectperson Sawyer said he somewhat agrees with a compromise. Vaitones said he would not recommend a compromise that phases in a plan as it could be a nightmare for Curtis and Polky to manage.

Chair Bates recommendation was the town put in 4% and the employee would put in up to 4% and the town would match the second 4%. He added that would going forward for new employees or existing employees that want to switch and at the same time with a proviso, they could not take money out of cafeteria plan to make the matching number. (Selectperson Elwell said they could put the money from the cafeteria plan in but it would not be a match.) He also recommended that it be an opt out plan. Chair Bates said he thought this would encourage new employees, particularly young employees to be saving more. He liked the idea of an incentive to do that.

Selectperson Willey felt people need to be responsible for themselves and anything added in is a windfall. She said when she was employed in the private sector and had a retirement plan, she had to put money in first, and then they would match it to a certain percent. She felt she had to be responsible for herself. Then they took the match away. She also felt that people should be responsible for themselves and budget their income.

Cohen asked what the compromise saved the town a year. Chair Bates thought it would be minimal, given the examples from his previous worksheet, perhaps \$1,500 to \$2,000. Polky did not think the employees would take anything over the 4%.

Selectperson Sawyer agreed with Willey that you have to be responsible for yourself. The town can offer the 4% incentive, but they are not going to necessarily be able to retire on the 4% no matter how many years you work. Falla said that statistics show that younger employees will not take the additional 4%, but when they start reaching late 40's and 50's, they will start taking advantage of it.

Chair Ellis said when they looked at the pay and benefits of other towns a few years ago, St. George came out near the top. Falla said since then, the health insurance has dropped. Chair Bates felt the town also appreciated competent staff and treatment from them.

Selectperson Sawyer called the discussion.

On a motion made by Selectperson Sawyer, seconded by Elwell, it was voted 4-1 in favor, for the town of St. George to contribute 4% towards the employee's retirement plan, and contribute up to a 4% town match, on the second 4%, with the provisos, it be for newly hired employees or

existing employees who want to switch; employees cannot take money out of their cafeteria plan to make the matching number; and they can opt out of the plan.

- Update on Solar Contract: Town Manager Polky said the Solar contract has been signed and the order has been given for CMP to replace the transformer. He thought the project would start soon. Selectperson Hall asked about the dishwasher and the spikes. Polky found a plumber who said he would come this week. Polky said they either want to put a preheater on to preheat the water or just replace it with a more efficient machine. The machine was installed in 2003. They used it for the lobster stew dinner and there were no spikes; it is basically how the machine is operated. Polky said there is still concern about the elevator but he did not think the spike occurred from the elevator. He thought the water heater was the cause. He has been doing research for dishwashers that are newer and more energy efficient.

- Juniper Street Property: Selectperson Hall said his charge for this year was to look into possible uses for the Juniper Street property. He and Polky looked at the property last week. Selectperson Hall said the basic question is, "In the long run, what does the town want to do with the property?" Selectperson Hall said he did not know if anyone had a clear view on that.

Selectperson Hall said right now, the property is sitting there doing nothing. It could be looked at on a short or intermediate term basis, as a place to park boat trailers or something for the public landing since that has limited parking or overflow for the ballfield. He did not feel it should be leveled and paved. He said there are trees around the perimeter – leave those, there is brush through much of the middle of the property – clean out the brush, or add a little gravel there or do something for the surface so it is adequate and come up with an arrangement of where you park.

He said the other part is how will people get back to the town landing or ballfield. There is a cross walk that goes across Rt. 131, just south of Juniper St. You could either put a crosswalk across Juniper St. to get over to the crosswalk or move the crosswalk so it is just north of Juniper St., across Rt. 131. Then you could walk down to the public landing or ballfield on the south side of the loop, which is not as heavily traveled as Luke's side.

Selectperson Hall said there is a building on the property which is in need of repair but the building is pretty solid. Grade around it a little bit and paint it and re-roof it. For a minimal amount of money, you could make the place look a lot better than it looks now, and you would have some useable space that could meet a need that exists in terms of parking.

Selectperson Elwell said Jarrett is storing the lawnmowers and equipment in there. Polky said the building is wired but there is no power in the building. Hall said the building is in better condition than it looks from the outside. Polky said if it had a new roof, painted it and hooked up the power, it would be good building. Selectperson Hall thought removing the post out of the center of the building would make the space more useable.

Selectperson Willey said it is a good space for storage and she noticed the area had been cleaned up and it looked good.

Selectperson Elwell said Jarrett cut the brush so you could see up Main St. and now, it is not such a hazard when pulling out in the school bus.

Chair Bates said the building needs re-roofing, it needs to be painted, and it needs power. Some structural changes could be considered, i.e. remove the central post and put a beam in. A couple of truckloads of gravel could be considered. Polky suggested, at some point, to put a door in the upstairs, and get estimates for the cost of the materials. Polky said the big expense would be putting power in it.

On a motion by Selectperson Elwell, seconded by Sawyer, it was voted 5-0, to authorize Town Manager Polky to gather estimates to re-roof, paint, remove a central post, and hook up power to the Juniper Street building, to possibly add a door to the upstairs, and add gravel to the yard area.

NEW BUSINESS:

- Quitclaim Deed: Town Manager Polky presented a Quitclaim deed to the Select Board, as the property taxes had been paid. On a motion by Selectperson Willey, seconded by Elwell, it was voted 5-0 to approve the Quitclaim deed.

- Abatement: Donna Masterson, Map 235, Lot 066. This application was made because the land was split years ago and that piece was not taken off. Polky said the town could only go back to the year Mrs. Masterson applied for the abatement, which was one year. On a motion by Selectperson Willey, seconded by Hall it was voted 5-0 to approve the abatement in the amount of \$14.79.

- Machias Savings Bank Proposal: Curtis said the town currently does business with The First National Bank. Machias Savings Bank called to ask if they could send in a proposal to consider moving the town's business to their bank. Their proposal was very close to what The First was already offering and The First had just recently increased their interest rate to 1.4%.

Selectperson Elwell asked how long the town had been with The First. Jake Miller, Corporate Sales Officer, said four years.

Selectperson Willey asked if Machias had asked to put in a counter offer. Polky said when they met with Machias Bank, Polky told them the town had no problems with the bank they were currently using.

Chair Bates said his understanding is that The First has served the town well. Curtis said they answer all the questions and they take care of all our needs. She wanted to bring to the Board's attention that last May, The First increased the town's interest rate without anything like this happening. They bought the town up to 1.3% interest. Selectperson Hall said they are very supportive of the St. George Business Alliance. Chair Bates agreed.

Mr. Miller said he enjoyed the Select Board meeting and there is a lot of great information. He said he just graduated from the Mid Coast Leadership Academy in May and felt that every high school senior should attend a Select Board meeting of their home town before graduating.

Mr. Miller said that it was May of 2013 when The First brought the business over; they were thrilled then and have been thrilled every day since. To Elizabeth's point, he said the town did not ask for a rate increase, but that was his responsibility as Sales Officer. He explained that the interest rate of 1.4% was extremely competitive. He said he works with pricing on municipal funding all the time, and even if it did go out to bid, you probably wouldn't get any higher rate.

The Select Board decided to continue to use The First National Bank as they have had a good working relationship with them.

- Charge for Cemetery Committee: John Falla drafted a list of cemetery committee charges which Chair Bates handed out. Falla said the committee would not work with the Association, but it would be advisory to the Select Board and to the Administration. Selectperson Hall said the town now has one cemetery. Chair Bates said it made sense to have a cemetery committee, and if the sexton had questions, he could come to the committee with those questions.

Selectperson Hall said different cemeteries have different policies. Falla said he and Dave Lowell collected a lot of ordinances of different towns. Curtis has the folder of policies

and ordinances. Falla thought one the first steps would be to have the committee work on an ordinance to present to the Board to adopt for Seaside Cemetery that would cover those different policies. Selectperson Hall said it would be a benefit, because they did not have a policy like that at North Parish Cemetery. He said, and when you think about long term where things might go to the degree that we standardize, we would probably help ourselves. Falla said the state law says you can do whatever you want to bury ashes. Falla thought one policy to consider was there only are so many cremains buried in a plot. Curtis said one issue was losing track of who was buried in a plot, if there was no stone with the names.

On a motion by Selectperson Elwell, seconded by Sawyer, it was voted 5-0 to accept the charge to advise the Select Board on cemetery issues, advise the Administration to the Town Manager on cemetery issues, advise the Select Board on the funding and acquisition, and to work on other cemetery issues as designated by the Select Board.

Chair Bates said this was an open charge, Selectperson Hall said it is an appendix to the policy manual, and Selectperson Elwell said it can be worked on as they go along.

Falla said now that there is a committee charge, he should be able to get names back to the Select Board.

At 8:50 p.m., on a motion by Selectperson Sawyer, seconded by Hall, it was voted 5-0 to adjourn the meeting.

Respectfully Submitted,

Marguerite R. Wilson
Select Board Recording Secretary