

**ST. GEORGE SELECT BOARD & ASSESSORS**  
**MEETING MINUTES**  
**Monday, May 15, 2017**

The Select Board meeting was called to order at 6 p.m. by Town Manager Timothy Polky as Town Clerk. Select Board members present were: Richard Bates, Randy Elwell, Jerry Hall, Wayne Sawyer, and Tammy Willey. Also present: Elizabeth Curtis, Ken Oelberger, Don Wilson and Jim Skoglund.

**ELECTION OF BOARD CHAIRPERSON:** Selectperson Elwell nominated Richard Bates as Board Chairperson, seconded by Selectperson Hall. There were no other nominations. By a vote of 4-0-1 (abstention), Richard Bates was elected Chair of the Select Board.

**PUBLIC COMMENTS:**

Don Wilson had a question regarding Article 10: To see if the Town will authorize the Select Board to transfer Winter Equipment Reserve funds totaling \$6,345.00, to Public Works-Roads & Property Management, for equipment purchases required for property maintenance. He asked if the money was going to public works. Chair Bates said public works, roads and property management. Wilson asked if the town had a Public Works Department. Chair Bates said no but could see why it was confusing. He said at town meeting, it was voted to hire someone who would take on the various contracts the town presently had and other duties such as maintenance of the town buildings. It was listed as personnel but a title for that position had not been established yet. Wilson asked if it was going out to bid or did they have a person already selected? Polky said it will not go out to bid, but the town would have to advertise that position. Wilson asked what the new position would cost the town. Chair Bates said the position was approved for up to \$33,280. Wilson asked if that included any insurance or other benefits. Polky said the town would pay the insurance and benefits. Wilson asked, "So it could conceivably be \$40,000 to 45,000?" Chair Bates said the person would be a full-time town employee, and they would have health benefits. Wilson said, "\$50,000?" Curtis said there was a line item for benefits. Chair Bates explained there was another item of \$12,498 for employee benefits and together that made \$45,778.

Wilson asked why this course was chosen over what the town had been doing already. Polky said one reason was all the contracts were combined into one. Polky added, "There is a lot of stuff that is not getting done that this person could do. There are projects that we would like to get done that are too small to have a contract to bid on. For instance, the trim on the salt shed needs to be replaced." Polky said he had been trying to get someone to work on the trim and he cannot get anyone. They would say, "I'll get there next week," or "We will see what we can do in the fall." Wilson said, "You can't get all these carpenters who are looking for work right now, to do it?" Polky said the town has a lot of buildings. Wilson understood but said, "I guess my question would be is this leading to a public works department, is this where we are going?" Polky said they are not planning on that. Wilson said, "I see Thomaston on the horizon, and every time I see Thomaston on the horizon, I get a chill." Polky said, "Just so you know, what we did do is, we also extended James Kalloch's contracts for winter and summer maintenance for another three years. As long as we can keep him going, that is what we are planning on doing. He is doing a good job for the town at a good price. But this is to take care of some of the other

stuff. One of the problems that we always run into is someone hits a deer – who takes care of that?" Wilson said, "Are we going to run into more work than one person can do?" Polky said he hoped not. Wilson said, "So, I mean, if that is the case, now we are headed towards a department." Polky said, "Let's hope not." Chair Bates said there was a lot of discussion about this as the budget was being put together in February and March, so you are not the first person to be concerned about having or not having a public works department. Chair Bates said Selectperson Willey had voiced her concern, along with a lot of people who said this is not a direction they want to be headed in. Wilson asked if the town could do better than what we already have with Jarrett? Could you find somebody for what he charges, to work like he works? Chair Bates said it would be interesting to see what happens when Polky puts the position out for advertising. Wilson said, "We are purchasing, what? A riding mower, Tim, is that what it is? And, a chain saw?" Polky said we may have to buy a lawnmower, a chain saw or trimmer. Wilson said, "Boy that is going to be high costs for insurance, isn't it, with a chain saw?" Polky said, "No, our umbrella coverage covers that now."

Wilson said, "Well, where does Steve go through all of this? What happens to Steve?" Polky said, "If Steve chooses to apply for the job, he may get hired. If he doesn't get hired, he's got private work." Wilson said, "I guess my question is the town uncomfortable or not satisfied with the way it is going now? Is it a dollar that we are looking at that we think we can save by going this route?" Polky said, "I think the town can save some money in the long run, and will get some of the stuff done that hasn't been getting done. That is my biggest concern." Wilson said, "You've got to replace those lawn mowers and chain saws, too, you know." Chair Bates said, "Well, there's that too, but I think in order to make sure maintenance gets done on a regular basis for all the town properties, I think having it formalized is a good deal. And that was the consensus of the budget committee and the select board when we went through this." Oelberger added he was at the budget committee review meetings and he had asked similar questions and was convinced that the money that they took out of other pieces of the budget covered a portion of this, as well, and thought it was the proper thing to do. Wilson said, "You know, I just see it ballooning into something that I don't know how you can hold it back. You know, when you get to a point, well this one person can't keep up with what we are doing. Do we try to get people, contract people to do the extra we can, like we cannot get now, or do we hire on another personnel to pick up the slack? And then you have to have an overseer, you know. You can't just have people running around. You have got to have somebody in charge of all of this." Chair Bates said there are lots of other people in town, including you, who are very attentive to these things. I would rely on people, like you, who have strong feelings about not letting the town staff grow. Wilson said, "I am going to be watching." Chair Bates said, "You are going to be here to remind us? Good." Wilson said, "I will be here to remind you. You probably won't enjoy it, but I will be." Chair Bates said there was actually no discussion about this at the town meeting. Wilson said, "I was talking to John and missed it." Selectperson Willey said, "I thought people would discuss it." Selectperson Elwell said, "Especially with the position." Wilson said if you are going to appropriate money or if you move funds, you've got a plan. You can't do this without having a plan. And if you've got a plan, what's the plan, I guess, is what I am asking?" Chair Bates said, the plan is for the position to be advertised and then it is up to the Town Manager to see if a suitable person applied. "If in fact, it turns out that there is not the right person, it is at Tim's discretion." Wilson said, "If this does not work, can this be undone?" Polky said, "Yes." Wilson said, "It can be?" Polky said, "I think it is something we need to try,

Donnie, and in the long run we will save money." Wilson said, "You know, I guess, I just am trying to nip it in the bud, in my own mind."

Selectperson Elwell said, "One of the other things we have to look into is, we have 10 Cold Storage, and we will have to have someone manage that, so there is going to be more stuff coming in the future." Wilson said, "That is a public works department." Polky said the other thing to realize is the town took on Seaside Cemetery, and he thought the town might have to take on the rest of the cemeteries, at some point. Wilson thanked Polky and the Select Board for their time and explanations. Selectperson Elwell thanked Wilson for his concern.

#### REGULAR SESSION:

##### - Adjustments to Agenda:

The following was placed on the agenda as Item 1 under Action Items, Old Business: CC member Oelberger to discuss the construction of a Kiosk.

The agreement between the Town and the Historical Society regarding Marshall Point Lighthouse was moved to Item 2 under Action Items.

Selectperson Hall recommended deferring the Select Board Policy Manual until the next meeting on June 5.

#### OLD BUSINESS: (taken out of order)

- Kiosk at the Marsh. Conservation Committee member Ken Oelberger said about two weeks ago, Alison England approached the CC and indicated she would like to have a kiosk near the marsh, so she could display student material for the associated science projects they had been working on. Her request tied into the CC's efforts to restore alewives and the stream restoration project. The CC wanted to be involved. They requested a permit to erect a kiosk similar to those at Ft. Point, on the town forest or on the school property. England would like to have the kiosk up in time for the celebration planned at the beginning of June. Oelberger met with CEO Brackett and they completed the permit and included all the pertinent information. They briefed Polky about this, and Oelberger spoke with Planning Board Chair Anne Cox. The permit would require Polky's signature, and the Planning Board would review the permit application. Oelberger said he would like to get Select Board approval because Brackett said he would put it on the Planning Board agenda for May 23.

On a motion by Selectperson Hall, seconded by Selectperson Elwell, it was voted 5-0 to authorize Tim Polky to act as the town agent to sign the permit application for a kiosk, on behalf of the Select Board.

- Agreement Between the Town and the Historical Society Regarding Marshall Point Lighthouse. Chair Bates said the Lighthouse Committee wanted to construct a building. The Select Board would need to authorize it, so Nat Lyon could move forward on the project; but the contract between the Historical Society and the town first needed to be formalized. Chair Bates said Polky met with Lyon and said he assumed there had been some discussion with the president of the Historical Society, Jim Skoglund. Chair Bates told Skoglund the Select Board would like to have the contract agreement signed. Polky asked Skoglund if he had seen the agreement. Selectperson Willey gave him the draft copy dated 2007, to review. Selectperson Willey said the Historical Society had not met about the lease, because Bolton and Lyon did not come to the meeting; and, she had not heard from them. Chair Bates asked Skoglund if he wanted time to talk to his colleagues about the agreement to make sure everyone was in

agreement. Chair Bates recommended having a meeting with the town manager to formalize the lease agreement. Skoglund asked if there would be any changes from the previous agreement. Chair Bates said as far as he understood it, there had never been a formal agreement but a gentlemen's handshake between he and John Falla back in the 1990's. Selectperson Elwell asked Skoglund if he would feel more comfortable taking a copy of it to review with the Historical Society, have them look it over and talk with them before a decision was made. Skoglund said the agreement looked alright to him. Chair Bates thought Lyon and the group should look it over to make sure everyone was in agreement. Skoglund said, "Unless I'd had a mole on the committee, I would not have known there was anything going on." Chair Bates suggested Skoglund talk with the subcommittee, have a Historical Society meeting, and come back and meet with the Select Board the first meeting in June. Skoglund said that would be good. Polky told Skoglund he did not think there was any intention of changing anything in the lease; it just had never been signed. Skoglund said that was not formalized? Polky said it never was signed. Skoglund was surprised. Chair Bates said he suspected it was just one of those things, it had been fine; everything had worked out fine. He said it would just be better for people not to have to make assumptions, and it would be good to have something in writing. Skoglund agreed and thanked the Select Board.

REGULAR SESSION: (continued)

- Minutes: On a motion by Selectperson Sawyer, seconded by Selectperson Elwell, it was voted 5-0 to approve the minutes of May 1, 2017, as written.

- Communications: Selectperson Willey received a communication from Diane Bolton, from the Lighthouse Committee, saying she would be away until after Memorial Day.

Polky had a meeting with Nat Lyon from the Lighthouse Committee about the lease with the town. Polky suggested the group meet with the Historical Society because the town had an agreement them. Polky told Lyon that "the agreement may not be in writing and it may not be signed, but it was a handshake agreement, and the town is honoring that." Lyon was going to try and reach Skoglund or Selectperson Willey to set up a meeting. Chair Bates suggested in order to get the project moving forward, that Selectperson Willey, Skoglund, and someone from the lighthouse subcommittee meet with he and Polky to settle it. Afterwards, it could go before the Select Board for approval; the subcommittee could take it to the Planning Board for their approval, then the lighthouse subcommittee could start their fundraising. Polky remarked that "both of those groups are very important to the town, and we want to make sure it works out."

- Warrant: The warrant for the week of May 15 was reviewed and signed. The total expenses were \$496,722.18 and included two weeks of payroll, a school payment of \$396,754 for May, roads contracted services of \$11,275, a trailer purchase of \$6,077, planning at 10 Cold Storage Road for \$6,428 and a refunded overpayment on real estate taxes of \$4,487.

Chair Bates asked about the overpayment of the taxes. Curtis said the taxpayer paid \$9,400 and owed approximately \$4,000+. The town office realized a problem when they posted their check and contacted the homeowner to see what they wanted to do with the overpayment. The homeowner asked for a refund. Curtis said it did not count as an abatement or an expense but it offset the receivable of taxes. Selectperson Hall and Chair Bates inquired if these were called cash disbursements, and Curtis said yes.

## TOWN MANAGER'S REPORT:

- Paving Update: Polky hoped paving would start in June or the first of July. He said they were working on Clark Island Road as there has been a lot of water problems on that road. The Ridge Road has had issues with beavers. Polky said they trapped four. Polky passed out the copies of the information received on the six bids. Polky said Hagar Enterprises was the low bidder at \$64 a ton compared to other bids which ranged from \$64.75 to \$90.75 a ton. Polky said the town would be awarding the bid to Hager. They did a good job for the town last year. If the Select Board approved the contract, Hager could start the work next week. They were also re-doing Kinney Woods Roads. Polky was hopeful the jobs would be done early, but first the culvert on Factory Road in Port Clyde needed to be replaced. Hagar gave Polky an estimate on the parking lots for the town office and the salt shed. Selectperson Hall asked if this was fiscal 2017 or 2018. Curtis said fiscal 2018 and payment would not be made until October, after all the work was done.

Chair Bates said the Board needed to vote on the Hager contract. On a motion by Selectperson Elwell, seconded by Selectperson Sawyer it was voted 5-0 to accept the paving bid submitted by Hagar Enterprise.

### - Committee Meetings:

Business Alliance to meet on Tuesday, May 16<sup>th</sup>, 5 p.m.

Harbor Committee to meet on Tuesday, May 16<sup>th</sup>, 6 p.m.

Community Development Corporation, to meet on Thursday, May 18<sup>th</sup>, 6 p.m. – this group will be discussing issues on housing, education, jobs, health, and businesses.

Solid Waste & Recycling Committee to meet on Wednesday, May 17<sup>th</sup>, 7:30 a.m.

## COMMITTEE REPORTS:

- Shellfish Committee: Selectperson Sawyer attended the shellfish meeting. He said the meeting lasted 45 minutes and was business as usual with the exception of Butch Taylor retiring from the clam committee after 21 years. They held a small congratulatory ceremony for Taylor's service. Taylor is now on the GRRSMO committee.

Chair Bates asked about the workings of the committee. Selectperson Sawyer said it was still ongoing but the group, who met in Brunswick to try to bring the communities together, had dropped silent. They had not met for at least two months. He thought there was a lot of discouragement among the clam committee because of the freedom the wormers have that the clammers do not. He said it did not seem like DMR was going to change any of that, any time soon. Selectperson Elwell said he was talking with Steve Taylor who said it seemed like the clammers could not get help from the state. Selectperson Sawyer said a lot of it was politics, and it seemed reasonable to him that if an area was closed for conservation to clamming that it also ought to be closed for conservation for worming but is not. The seeded areas are available to wormers as long as they do not go under the mats and some of them were going under the mats. So, enforcement has been very difficult. Selectperson Sawyer thought that committee may or may not continue. The shellfish committee gave money to it, so it may continue on. Chair Bates said St. George did not have a very strong presence in the worming area or clamming area, not many licenses by comparison to Thomaston and Cushing, so he thought the pressure to make changes would come from those groups. Selectperson Sawyer said yes, but it was difficult and

initially they thought as the GRRSMO group aligned with other coastal communities, they would have more punch in terms of segregating worming and clamming. He said, "Nobody wants worming to stop, we just want it to be more reasonable; it is not."

- Conservation Committee: Selectperson Willey was unable to attend the meeting.

#### OLD BUSINESS:

- Update on Aqua Ventus Project: Selectperson Hall reviewed some points learned so far, and some discussion issues from the Board were included:

- We cannot stop the cable from coming ashore.
- We should ask what we can get as a significant benefit for the community, if we agree to have it come ashore at 10 Cold Storage Road.
- There is work to be done to figure out what community benefit might be available to us.
- We need to get legal assistance. It would be beneficial to have the advice from people who have worked with community benefit agreements.
- Attorney Villeneuve suggested names of attorneys. The attorney in Portland was less expensive and could probably handle the case in less time than was originally estimated.
- Attorney Villeneuve asked if the Select Board might call a special town meeting to ask the voters to approve monies for the retention of an outside attorney to assist in the negotiation of potential community benefits, recognizing this would not be a license to enter into an agreement.
- Given the outcome of the above process, the Select Board could either say no, this is not worth it or it could recommend we enter into an agreement with town approval.
- Attorney Villeneuve said it was very important to vote to create an ad hoc committee to look into this. Polky said part of the vote would be for the town's people to allow the Select Board to create a committee.
- Selectperson Sawyer suggested we ought not to shoot low when negotiating for community benefits. Selectpersons Hall and Willey acknowledged his suggestion.
- Selectperson Elwell said this project was going to be longer than 20 years, so it would have to be a benefit that would be for a longer period to time and that was precisely why we needed to hire people with expertise who could advise us. Selectperson Sawyer agreed and said let us not settle for two years of Amazon Prime for every resident.
- Chair Bates said we needed to have a public hearing to vote to approve this committee.
- Polky recommended having a referendum vote on June 13 which is the same day as the school budget vote. He said this would give us time to have a public hearing. Selectperson Elwell said after town meeting there were a lot of questions on Aqua Ventus and having a public hearing to answer some of those questions, would be good.
- Coming ashore on town property had benefits to Aqua Ventus because it was unlikely the property would be changing hands in the future.
- Polky and the Select Board agreed to hold a public hearing on Saturday, June 3 at 10 a.m. at the town office. Select Board members agreed it was important to hold a public hearing to get the information out to the town's people.
- Chair Bates and the Select Board also agreed to hold a public hearing about the solar panels on June 3 at 9 a.m., since the Aqua Ventus hearing is scheduled for that day.

- Chair Bates and Board members received an email from Steve Thomas about Aqua Ventus. Selectperson Hall thought Thomas had a couple of very good suggestions. One was reducing wire clutter on the poles running through the village. Selectperson Hall said, "The town needs to be actively getting legal help and talking with people about the options here, so that we don't just find out one day it's happened and we have no control. We need to be proactive in looking at the options here and shaping this to the degree that we can." Selectperson Elwell added, "What we could gain from what we don't have."
- At the June 3 meeting, Selectpersons Elwell and Hall thought the Board should immediately explain that the town cannot stop the cable from coming ashore but does have an option whether to allow them to come ashore on town property. Selectperson Sawyer said at the very beginning of this public hearing, he would like the Board to explain that "these are the options we don't have, and so we are here to talk about what we might have."
- Selectperson Hall said that Aqua Ventus still had a lot of work to do on this. There is some urgency on their part because they would like to settle on where they are coming ashore, because it is a gating item for a number of other things. For instance, they cannot have serious discussions with CMP until they know where it is coming ashore. They cannot be looking at a site for the switching station until they know where it is coming ashore. There are many other things that they need to decide because all these other things are part of the permit application that they have to file.
- Selectperson Willey asked about eminent domain. Polky and Chair Bates thought they it could not be done, and legally it would be too time consuming. Selectperson Willey asked about the agreement with Aqua Ventus related to electricity and the solar project. If the town got a great deal with Aqua Ventus, would the town be in need of a solar project? Selectperson Elwell said the solar panels were for the town buildings.

**PUBLIC HEARING at 7 p.m.:**

Chair Bates opened the public hearing for Rex Hennessy, Inc. d/b/a Yardbird Canteen. There were no public comments. Chair Bates closed the hearing.

**OLD BUSINESS (continued):**

- Update from Ad hoc Solar Committee: Chair Bates said they received three bids. Two of the companies said they would update their proposals and send them in this week. Selectperson Hall reviewed the bid process, how net metering works, what it means by a power purchase agreement, payback times, the demand charge issue, the economics of solar power, including potential savings and initial payout costs, surcharge costs. Selectperson Hall said there is some urgency to get a public hearing and have a vote because in order to get the full credit the system had to be installed and operating before the end of the year. Chair Bates said it was more expensive 16 months ago with the uncertainty about net metering, etc., but now appeared it could save the town money. Selectperson Willey asked what the initial investment was on the solar panels. What was the town going to have to pay now to install the system? Selectperson Hall would get the answer to Selectperson Willey's questions. She asked who would do the maintenance on the system, or would the town be responsible. Polky said the company would do the maintenance, but we would have to pay for it. Selectperson Willey asked what the guaranteed life of the systems was. Chair Bates said it declines by less than .5% per year. It

meant that after 25 years, you would still be getting 80% of the output, which was still pretty significant.

Consensus was to hold a public hearing for the solar panel project on June 3 at 9 a.m. then put it on the June 13 ballot for public vote.

#### NEW BUSINESS:

##### - Liquor License Application:

Rex Hennessey, Inc. d/b/a Yardbird Canteen – On a motion by Selectperson Elwell, seconded by Selectperson Willey, it was voted 5-0 to approve the liquor license application of Yardbird Canteen.

##### - Beginning of Year Items:

- Establish an Acting Chair or Vice-Chair. The Board addressed the issue of whether to have a vice-chairperson or an acting chair person. In past years, when the chairperson was not present, the Board elected a chairperson at the meeting. Polky recommended electing a chair for that night.

- Establish a Time and Place for Regular Meetings of the Select Board: The Board discussed the pros and cons of a 6 p.m. and a 7 p.m. start time. Selectperson Elwell asked if there was a lot on the docket, could the Board make the decision to meet at 6 p.m. and the members thought that was a good idea. Polky said as long as you gave ample notice, it would be fine to do that.

- How Long Should the Meeting Last with the Option to Extend the Meeting: Chair Bates recommended they keep the meetings at two hours or less. If it is anticipated to be an extra-long meeting, the Board would start at 6 p.m. instead of 7 p.m. If start time was at 7 p.m., and the Board needed to go longer than two hours, they would vote at 9 p.m. on whether to extend the meeting.

- Process for Handling Meeting Agendas: Chair Bates said they had an efficient system where the agenda was circulated on Wednesday or Thursday and posted on Friday, so it met the requirement of sufficient time.

- Appointment of Administrative Positions: Polky was working on these and would bring them to the Board in early June for recommendations.

- Appointments of Boards and Committee Members: Chair Bates recommended the Select Board talk with committee chairs to see if who would like to be renamed or if there were vacancies; he said it would be ideal if the committees filled them. Curtis recommended letting the people know if they are on the committee. She said when she reached out to the scholarship committee, she heard from two people who did not know they were on it. Chair Bates asked the Board members to talk to their committees because the plan is to appoint the new members at the June 26 meeting. There were no changes in select board member committee appointments.

- Annual Review of Select Board Policy Manual for 2016-2017: There are 2 to 3 policy manual updates left to be done for 2017-2018. Curtis said there are finance policies which needed to be updated because they expire every year.

Schedule of Select Board Meetings: Curtis will print a draft of 2017-2018 meeting dates for the Select Board to review. They will let her know which dates they are unavailable. Polky thought after all the June meetings and the committee appointments had been done, the select board could go back to two meetings a month. Curtis recommended not going three weeks between meetings, as it made the warrant that much longer. Polky said Aqua Ventus would need to be dealt with and after that 10 Cold Storage Road. Polky said there are a lot of issues and may

need more than two meetings a month. Selectperson Hall thought the normal was three meetings a month, not two.

Chair Bates said there needed to be an organizational meeting with the Board and committees and new members to get everyone up to speed. The Board decided to delay the meeting until on July 20 because of the holiday and St. George Days. Chair Bates hoped the committees would have their charges and action plans ready by then. These should include the guidelines and objectives of the committees. Selectperson Hall thought it may be unrealistic for his committee to be ready by then, as they are missing one or two of the committee charges. Chair Bates thought it would be good if the Committee chairs and other members could attend on July 20 so they could review and know the correct procedures for running a meeting. He said that way, everyone would be on the same page and they know about minutes and when they had to turn them in, etc.

- Ratio Declaration & Reimbursement Application: Chair Bates said everyone's property has an assessed value and then there are sale prices which seldom, if ever, equal the assessed value. On average, this past year, the ratio of the assessed value to the sale value, excluding the extremes, was 114% ratio. Houses were selling for less than they were assessed. Some sold for more, some for less. The calculation is done by the town excluding the extremes and looking at the middle 80% of the sales for the last two years. Jamie Bolduc from Maine Revenue Services met with Cherie Yattaw and reviewed the numbers. The Town of St. George's ratio is 114%. The state formula says the town can be within 10% of the actual physical 114%. Curtis said the state gives the town a range. The range is 102.6% up to 125.4%. Last year, the Certified Ratio was at 125%. Chair Bates proposed the Board do the same this year. Selectperson Willey and Selectperson Elwell agreed with the proposed ratio.

On a motion made by Selectperson Hall, seconded by Selectperson Elwell, it was voted 5-0 to certify to the state that the town will use the Certified Ratio amount of 125% for the Homestead Exemption. The Ratio Declaration & Reimbursement Application was signed by Chair Bates.

- Foster & Company, LLP Engagement Letter: The town has worked with this company for the last two years plus working the extra audit when John Falla retired. Chair Bates proposed they continue with them as the town's auditors. Chair Bates said if there was any suspicion of mishandling, the Board could call a special audit. Curtis said there are so many checks and balances - what Foster is doing, what the town is doing monthly, and what the committees look at quarterly, mistakes would be found.

On a motion by Selectperson Sawyer, seconded by Selectperson Hall, it was voted 5-0 to continue with Foster & Company for the town's general auditing purposes. The Town Manager signed the engagement letter.

- Victualers'/Innkeepers' Licenses: On a motion by Selectperson Elwell, seconded by Selectperson Sawyer, it was voted 5-0 to approve the following victualers'/innkeepers' licenses without exception:

- Yardbird Canteen
- The Dip Net Restaurant
- The Seaside Inn and Barn Café
- Tenants Harbor General Store

- Port Clyde General Store
- The Historic Ocean House Hotel
- Luke's of Tenants Harbor
- Schoolhouse Bakery
- Miller's Lobster Company
- Mill Pond House Bed & Breakfast
- Craginair Inn
- East Wind Inn
- The Humble Farmer

- Cemetery Committee: Curtis said she and Ray Emerson, sexton of the Seaside cemetery, met and discussed the duties she had outlined for the committee. It included the committee's purpose, creating policies as needed, hiring contractors, and reviewing the town website. Emerson thought it covered everything he needed to be able to turn to a committee member for help.

Chair Bates asked Selectperson Hall if he would be a candidate for the cemetery committee. Selectperson Hall said he was going to ask but did not know if it would represent a conflict of interest. Selectperson Hall said he was president of the North Parish Cemetery Association and would like to be involved. Curtis said she talked with David Lowell, and he was not interested. Polky said Lowell would be available to answer questions or to help but did not want to be on the committee. Emerson said he would continue as sexton. Polky said John Falla was willing to be on the committee. The committee was partially full, and Polky would be talking with other people. Polky said the Select Board needed to approve the creation of this committee.

On a motion by Selectperson Elwell, seconded by Sawyer, it was voted 5-0 to create a cemetery committee.

- Marijuana Moratorium: Chair Bates handed out information on the Marijuana Legalization Act. Polky said one of the reasons he thought the town should address the issue was the law states that when it becomes law, towns are on their own as far as creating their own rules and regulations or ordinances. CEO Brackett proposed (a lot of towns are following this guideline) the town vote in a moratorium and find out just what the state would be doing about the law. It would not mean the town was for or against; it would just give the town some time to review it. Selectperson Elwell asked if it included the 1,000 feet from the school or church law. Polky said the state would probably create minimal rules such as the schools and churches, but what they were not going to demand was who could sell it in your town, how many shops you could have, what days of operation it could be open, etc. Polky said he was originally not in favor of a moratorium when Brackett first came to him, but the more he read, the more he said the town needed to do this. Polky said we need to understand this before we make any decisions. A moratorium would give us that time to look at it. Selectperson Sawyer said that it is still against federal law, and that is something people forget. Polky said the town could have marijuana social clubs.

Selectperson Hall asked what the next step was. Polky said there needed to be a public hearing and vote on a moratorium ordinance. Polky said he and Brackett talked about having something on the November ballot. Chair Bates said the referendum would be to have a moratorium. Polky said yes.

At 8:35 p.m., hearing no other discussion, Selectperson Sawyer made a motion, Selectperson Elwell seconded to adjourn the meeting.

Respectfully Submitted,

Marguerite R. Wilson  
Select Board Recording Secretary

**Reminders:**

- Next Regular Select Board/Board of Assessors' Meeting, June 5, 2017, 7 p.m.
- Retirement Benefits Issue