

## ST. GEORGE SELECT BOARD & ASSESSORS

### St. George Town Office

### MEETING MINUTES

February 22, 2021 – 7 p.m.

The Select Board meeting was called to order at 7 p.m. via Zoom. Members present were: Richard Bates, Chair; Randy Elwell, Jerry Hall, Wayne Sawyer, and Tammy Willey. Also present: Tim Polky, Tara Elwell, Judy Smith, Charlie Merrill, Betsy Welch, Loreen Meyer, Lynna Henderson, Ryan Cline, Mike Smith, John Falla, Susan Ellis, David Percival, Scott Vaitones, David Barrett, and Attorney Matthew Bowen.

**PUBLIC COMMENTS:** None.

#### **REGULAR SESSION:**

- Adjustments to Agenda: The following adjustments were made.

- Discussion with David Barrett of the Maine Municipal Association (MMA) was taken up under Regular Session.
- Tilson Cell Tower Action Item was moved from Old Business and taken up under Regular Session.
- Social & Community Services items were moved from Old Business and taken up under Regular Session.
- Budget Review was moved from New Business and taken up under Regular Session.
- A Request from the Community Development Corporation (CDC) to the Select Board was added to the agenda under New Business.

- Minutes: The minutes of February 8, 2021, were corrected as follows:

Page 3, 2<sup>nd</sup> paragraph, line 4, correct name to: Cassie

Page 4, second bullet, line 4, change to read: Bates stated **the town has** not funded...

Page 4, bullet 5, line 2, correct to 25 **cents** per capita.

Page 5, bullet 3, line 4, change vote to: 4 in favor, 1 abstention (Hall)

Page 5, bullet 4, line 3, insert the following: ...past year **it was announced that** JML received...

Page 5, 1<sup>st</sup> full paragraph, line 5, insert: ... and the **program fund** is ...

Page 5, 2<sup>nd</sup> paragraph, lines 2 & 3, delete a **period** and a **sentence** and change to read: ...happening is a lot of Alane's time would be allotted ...

Page 6, 2<sup>nd</sup> paragraph from the bottom, line 2, transpose proper name to: **Connect Maine** Authority...

Page 6, last paragraph, line 3, add a **comma** and delete words **that they have** and, change to read: ... specific needs, individual contributions.

Page 7, under CC, paragraph 2, line 1, correct 10% to **20%**

Page 8, under Parks & Rec, paragraph 2, line 5, delete the word **salvage** and change to read: ...they could **start** a reserve fund...

Page 8, under Harbors, line 1, change to read: ... in the landings **reserve** because the...

Page 8, changes under Unclassified, line 4, change to read: ...thought **the answer to** Ellis's question ...

Page 8, under Warrant, line 2, add ...Maine Custom Woodlands **for brush chipping**, ...

Page 9, under Fort Point Trail, line 4, delete the last sentence in its entirety.

Page 9, changes under Committee Reports, under Fort Point Trail, line 2 change to read: ...discussed **putting the** UA trail on hold...

Line 4, delete the word **they**, and change to read: ... the concerns raised.

Page 11, under Town Dedication, lines 2 & 3, change to read: ... a thought **about to whom** the...

A motion was made by Selectperson Elwell, seconded by Hall, to approve the February 8, 2021, Select Board minutes, as corrected. A roll call vote was taken. The vote was 5-0 in favor.

- **David Barrett and Proposed Timeline Search for a Town Manager:** Chair Bates introduced David Barrett, Director of Personnel Services & Labor Relations at MMA. Mr. Barrett has been hired to help the Select Board in the search for a new town manager. The Board received a copy of the draft of the job advertisement that was written in 2016, a copy of the MMA job description from MMA's website, and the Proposed Timeline Schedule for a search.

Barrett noted it was an interesting time to be looking for a town manager. "The last several searches we have been involved with have generated an unusually large applicant pool, probably double what they would have expected prior to Covid."

Barrett stated the process could be done in one of two ways. He could quickly walk the Select Board through the process and give the Board or anybody who wanted to ask questions a chance to do so, or people could just launch into questions. He thought it was important to add that if the Board wanted to add another step or a different combination of people participating, he was open to that. Barrett explained they could talk about that a little further on when they got into the substance of the search. He said the search and selection process took about 10 weeks, but then there might be some additional time if a candidate had to relocate or they had to provide notice to their current employer.

Barrett noted on March 8, a meeting is scheduled to get public feedback and on March 22, the Select Board will meet and discuss some of the Board's priorities. For example, 'What are some of the challenges facing St. George? What kind of major issues are going to happen in the next 3 to 5 years that the manager will have to tend to?'

Barrett: "It is really an important part of the search. It helps the Board get a group consensus on what the most important things are and what they will be looking for. It will help me get up to speed on issues in St. George and with what is going on, on a day-to-day basis. It's important to get that information for the advertisement and for when candidates call me and ask me questions. It helps in preparing the interview questions and for the actual interviews."

Barrett explained that at the end of the resume period, his office would screen and sort through the resumes and segregate them in terms of the skill sets they would bring to the job, experience, and background. Those are sent to the Select Board for review and for the selection of candidates to interview. Barrett stated the Board would be eligible to go into Executive Session for the meeting and candidate interviews because they would be discussing employment matters.

Barrett: I know you are in the process of thinking about and working on hiring a Finance Director and that may have an impact on the level of detail and financial management skills the town manager might need or not need. Chair Bates noted the application deadline date for Finance Director was March 12, and Polky had told him earlier in the day, they had four applicants. Barrett said though they might not have hired a Finance Director by March 22, they might have a sense about someone's skill level for that job, and they could build around that skill set with the town manager's background.

- **Tilson Infrastructure/Cell Tower:** Since the Select Board last talked with Attorney Bowen, the town explored the issue of the covenant between Thomas Curtin, the landowner who sold a piece of property to the town for the Port Clyde Fire Station. A letter from Curtin was sent to the town and reviewed by the Select Board. The Select Board also heard from Fire Chief Michael Smith about the complications that would result with the LifeFlight landing zone. Chair Bates explained to Attorney Bowen that taking those two issues together, he felt the site selection was inappropriate for a tower. Chair Bates believed that Town Manager Polky had kept him (Bowen) in "the loop" regarding this, and he (Bates) felt this issue needed to be drawn to a close.

Selectperson Hall commented he was not on the Board when the transfer of property took place and was not privy to the conversation, "But if there was an agreement that the town was going to keep trees up so

Curtin did not have to see the firehouse, I feel he would not be pleased with a tower. It would seem to me that the town would be violating the spirit of the agreement the town had with him. If it was possible to put up trees and block the tower, that would be one thing, but I would be surprised if that were possible. And then there is the LifeFlight issue." Selectperson Hall stated he would like to see a tower somewhere in the Port Clyde vicinity because he thought it would help cell phone coverage but did not think that was the spot.

Selectperson Elwell agreed with Hall. Between the agreement when the town bought the property and the LifeFlight aspect, he did not think it was a proper place for a tower.

Selectperson Willey considered the safety issues of bringing a helicopter in that area with a tower and thought it would not be very safe to do that. She wondered if Tilson had chosen a possible backup location. Chair Bates thought there might be others in the area who would host a tower.

Attorney Bowen: "The FlightLight is probably a very important aspect because there is not a lot of space in that area where there is a large clearing of trees so naturally this would be a great place for a helicopter to land safely, and we do not want to comprise that on any level. It is also good to know this location is used for that purpose so as we continue our search in the Port Clyde area, we are keeping in mind while this might not be an FAA registered spot, there is an aviation aspect that we need to consider in looking at alternative locations on other property owners. It does not do us any good to develop something in this property because of the LifeFlight issue and then put something on the neighboring property when a helicopter would still be at potential risk or we might have to put some sort of lighting mechanism if we put it too close to your LifeFlight spot. I know lights on towers are up there with some of the least popular ideas.

"We want to keep under the 200' requirement as the FAA requires anything above 200' be lit. In our initial proposal, we were looking at 150' and then would up producing that to 140' when we had to move the easement. We are still going to try to keep that under 200' so we do not have to do any lighting. Unfortunately, it may be an issue where, and I am going to have to look at the ordinance, what the max height is. If we go further north, we might also have to increase our elevation to create the coverage to the southern tip of the Port Clyde village area and a little bit beyond.

"We will continue our search. It has been a very beneficial dialogue with you, the Board directly, and being able to hear from some of the community members through these public forums. It gives us a certain sense of feedback that we will ultimately receive if we go before the Planning Board to seek our Conditional Use Permit. There are no hard feelings here. I am glad we caught these issues early on. That is why we do Title reports, and I understand your attorney has been doing them as well. Not every spot initially picked is the spot it ends up in. It is just part of the industry and part of the construction process."

Selectperson Sawyer asked if there was any room for a cell tower at 10 Cold Storage Road. Polky stated the setbacks could not be met at 10 CSR.

A motion was made by Selectperson Elwell, seconded by Hall to reject the Tilson Infrastructure cell tower proposal based on the covenant with the neighboring landowner, Thomas Curtin, and with the complications that would result with the LifeFlight landing zone in the Port Clyde area. The roll call vote was 5-0. The motion passed.

- **Budget Review Schedule:** Chair Bates discussed the budget review schedule with the Select Board and Budget Committee. Chair Bates said the Office Manager needed to have the Town Report to the printers by March 15, 2021, so Tara Elwell should receive the final budget by March 9th.

The Board and Committee discussed their timeframe. Chair Bates suggested they might finish up the budget at this meeting. Selectperson Hall suggested the Select Board propose their final budget at the

March 8 meeting. He thought the Budget Committee, perhaps later in that meeting, could come to a decision, and the budget gets wrapped up then or shortly after.

Chair Ellis said she intends to have a meeting of the Budget Committee sometime between now and March 8 to further discuss the budget. She thought if the Select Board presented their final request amounts at the March 8 meeting, and if the Budget Committee still had issues or questions, that would be a good time to discuss it.

Budget Committee Chair Ellis said she would call a meeting of the entire Budget Committee. She said she had three suggested dates and times ready to present to the committee. She added the committee would have their questions and budget amounts solidified for the March 8 meeting.

Selectperson Willey felt if the Budget Committee thought they could get together, do what they needed to do, and come back (on March 8), it should be fine.

#### **Budget Review:**

Jackson Memorial Library (JML): The request is \$50,000. Lynna Henderson and Charlie Merrill represented the JML. The Select Board received a copy of the JML budget. Chair Bates thought the essence of the question to be, "Is the town getting \$50,000 worth of value from the library?"

Selectperson Hall stated he had been a supporter of the library and the increased amount the last few years, but he had some questions about JML's financial statements and their accounting system. Several of his questions were: Why did they have revenues in two places; they were split up. Why was the placement of the unrealized appreciation where it was? Why under the actuals for 2020, was there a section at the top that dealt with revenue, a section that dealt with expenses, and then another section that dealt with revenues?

Merrill: "The quick answer to the question as to why revenues are split? We changed our accounts to a nonprofit status which nonprofits typically do. The revenue at the top is from operations. The revenue at the bottom is from our reserve funds and endowments." Merrill said JML uses QuickBooks and he did not know why they defined it that way but for nonprofits apparently, that was the standard. Merrill: "As for the unrealized appreciation, I would need to make a call and find out what the answer is and may be able to get the answer tonight." Ellis asked Merrill if he could find how what the unrealized appreciation was.

Chair Bates asked again, "Is \$50,000 from the town, good value for the town?" He suggested it was. Henderson asked if they felt the library had given good value in the past. Selectperson Hall said yes. Chair Bates explained that this year had been very difficult for everyone but thought the library's two directors did a terrific job trying to keep the library running. Henderson said this year, even though the doors to the library closed, the library still functioned but a bit differently. They did curbside service. They still had meetings but on Zoom. They still offered other programs and moved as many activities as they could outdoors.

Chair Bates noted JML's current budget allocated quite a lot of money to improve and enhance their outdoor capabilities. Henderson said JML received a grant through Keep Maine Healthy and then received a second, unexpected grant. The money was put into Building and Grounds as they felt that would be the best "bang for their buck" for a while. She said they now spend a lot more time outdoors, so they use the pathway down to the marsh. The school uses the library's outdoor physical plant daily and the library painted designs on the asphalt of the parking lot, so the children can play games.

Selectperson Elwell asked if the school gave money from their budget to the library? Henderson stated she did not believe so.

Chair Ellis asked if any of the grant money was being used to fill the hole in their budget?

Henderson said the Keep Maine Healthy grant was more focused on what they were allowed to spend the money on, but the second grant was focused "to assist in covering losses incurred as a direct result of the Covid 19 pandemic and related public health response." She said under the guidelines of the second grant they could pick up payroll, utilities, personnel protective equipment, business-related equipment, investments that would support the organization's long-term sustainment.

Chair Ellis asked if any thought had been given for using more of the second grant to reduce the amount the library had to take out. "Instead of spending quite so much on buildings and grounds, spending a little less and having to pull less from your foundation." Henderson believed the Library's Board could determine how to take the money out of the building and grounds and put it elsewhere.

Selectperson Hall stated that although he had questions on the financing, he thought the town had a marvelous library for the amount the town contributes; other towns spend a lot more. Hall, "The library, I think, is impressive and a good value for the town." Ellis agreed.

Selectperson Sawyer: "It is absolutely amazing what they have been able to do with the resources they had during this Covid period. The imagination they have used during this time to keep the library a hub, I think it is great."

Selectperson Elwell: "As always, I think the library does a good job, but I just think it is a lot of money."

Selectperson Willey, "I am afraid I agree with Randy. It makes me uncomfortable."

Elwell, "I just feel that a lot of work isn't done to raise more money."

Henderson, "All our money-raising activities had to be canceled because of Covid."

Selectperson Elwell, "But even prior, and I am not saying the library isn't great, but I just feel even prior to Covid, there was not a lot of stuff being done to try to raise money. I just think \$50,000 from the town is just a lot of money when other fund raising could be done to try to offset some of it."

Chair Bates, "In fairness, Randy, donations last year were almost \$61,000 which is more than the \$50,000, and this coming year, they are anticipating \$46,500. They are doing fundraising and it is a difficult time as we know from the ambulance. It is difficult to do fundraising in these conditions."

Henderson, "Donors stepped up. Donors were amazing this year. It was totally unexpected given how dire this year has seen. The people have been very generous. Our volunteers are still with us." Select Board roll call vote was 4 in favor, 1 no (Elwell).

Trekkers. The request is \$2,500. A request letter was received. Ellis who sits on the Trekker's finance committee said they had not sent their request letter in because their piece of money had only come in October, so they thought the town's financial year had changed. She said the Trekkers were dismayed when they found out that the timing was the same as last year and then sent their request in immediately. Chair Bates noted town meeting was later than normal. There were no questions. Select Board roll call vote was 5-0 in favor.

#### Town Office:

Administration. Susan Ellis asked why there was an \$18,000 increase in employees' salaries. Polky said they made some changes to staff responsibilities. They also budgeted wages on the higher side not knowing what the salary compensation would be for a new Finance Director and a new Town Manager. Ellis: "We are just replacing the town manager and the finance director? Those are the only two?" (Polky said that is correct.) Ellis: "Because the town manager is a separate line on the budget. So, this is for changes in the office staff and then preparing for a new Finance Director."

Vaitones: "As I remember the budget process last year, the only increase in the budget was based on the fact that there was an extra payroll. I am seeing this budget going up in all the salary accounts, but that extra payroll should have dropped out and pretty well equaled any raises."

Polky said in most cases, it is in anticipation of a 3% raise for personnel. There are some increases because more responsibility was given to certain individuals.

Selectperson Hall: "And the way it worked, if I recall, is that a 3% raise but with a drop from 53 pay periods to 52 equates to a 1.1% increase in salaries if nothing changes. Of course, in some departments, things change."

Vaitones: "Everywhere I looked, I saw salary increases, and I guess I expected from what we were told in the process, that when the extra payroll came out, the budget would back out, even with raises."

Chair Bates: "I am looking at page 8 for the Assessing Clerk and on page 9, for the Planning Secretary. I know these are all composite jobs but those are coming in at 1.1% which is the difference between the 3% raise and the drop from 53 to 52 pay periods. I think 108.2% for the office personnel is disconcerting until you realize we have to cope with a potential for a "walk on water" finance director and that would be great, but you have to pay them. That is the explanation for the 8% increase." The Select Board came to a consensus.

Select Board/Assessors: This Department includes the Select Board/Assessors, Assessing Clerk, and Board Secretary. There were no questions. The Select Board came to a consensus.

Fire Department: Fire Chief Michael Smith, Sr. stated they tried to keep the Department's budget the same this year as last. Smith said the generator at the Town office needs work and it is also listing/leaning. They will need to take it out, dig it up, and move it if they can find a spot a little further away from the town office. It will also have to be rewired once they move it. Ellis asked what that might cost. Smith stated in the \$25,000 range, though he hoped not.

Smith stated the Fire Station needs maintenance work done but they are putting money aside to hopefully do that work next year. Ellis asked if they did maintenance work next year, would they pull \$5,000 from somewhere else. Smith stated they might have to. Maybe from building maintenance. The Select Board came to a consensus.

Roads & Property Management: Winter maintenance contracts increased by 6 percent. Property Manager and the Sexton position increased 1.1 percent. The Select Board came to a consensus.

Solid Waste:

Personnel. Increased 1.1 percent.

Tipping Fees. Town Manager Polky requested \$150,000; the Select Board recommended \$160,000.

Town Manager Polky thinks tipping fees may run higher this year.

Transportation. The request is \$110,000.

Selectperson Hall said he reviewed last year's tipping fees and found that 56% of the full year's tipping fees occurred in the first seven months. Hall: "If 56% of this year's tipping fees occurred in the first seven months, what would the total tipping fees be? The answer is close to \$169,000. It doesn't always follow that the percentages are going to be the same year on year through the first seven months, but I think \$150,000 could be low. On the other hand, the \$110,000 (for transportation) using the same methodology is right in line. Maybe a little high. Last year, the town spent \$137,746.26 in total, and on a year-to-date basis, the town is running 22% ahead of the prior year."

Chair Bates said there was less recycling and that was why the volume increased. Polky said the Transfer Station had increased the disposal fees, and he thought that would reduce the number of items brought in, but they are still having problems with items being brought in from out of town.

Selectperson Hall: "To be clear, it would be inappropriate to budget inappropriately high because that puts pressure on the tax rate. But on the other hand, I would be very surprised if they did not exceed \$150,000 in tipping fees this year." Chair Ellis asked Hall if he thought \$160,000 would be an appropriate amount and hoped the fees would cover the difference. Hall said yes and noted that last year, the town was \$27,000 over budget on this line.

Selectperson Elwell suggested the Select Board get the Recycling Committee re-engaged in promoting recycling. Ellis asked if there were fewer markets for recyclables? Polky stated markets come and go, and there had been times when they could not give the recyclables away. He said the markets were changing and the Transfer Station was starting to move some items. Polky said the cardboard and paper were going fairly well, and they were trying to consolidate a lot of the rigid plastic and sell it.

Selectperson Hall asked if the volume/amount of recycling had dropped or the value of the recycling dropped, or both. Polky said the value was definitely down, the volume was up, and that was why the town was paying more tipping fees. More was being dumped into the landfill.

Chair Ellis agreed with Elwell that the Recycling Committee perhaps needed to recharge and get out there. Polky: "To be fair to the Recycling Committee, if you look all the around us, all the towns around us are going to single sort and that is not helping."

Chair Bates stated it was environmentally better to do multi-stream recycling like St. George, even though it may look attractive on the face of it, to do single-stream recycling. Selectperson Elwell stated it still would not hurt for the committee to push for recycling like they used to. He said it was hard to go to their meetings at 7:30 a.m. Chair Bates noted this was an area the Select Board needed to work on. The Select Board came to a consensus.

Licensing. Chair Ellis asked why that item increased. Polky explained if the town was going to continue composting, the town had to have a composting license. Ellis asked if composting was worthwhile. Polky said the town made some money on composting and if they could get more people to take their compostable material out of the waste stream, tipping fees would decrease.

Chair Ellis asked how people would know that. Selectperson Elwell stated the Recycling Committee could help promote that. Chair Bates said they looked at the economies of the composting and it was recommended by the Federal Government, the more you pulled out and composted, the less you had to send to Norridgewock.

Selectperson Willey asked if the town made money on the compost even though the town had to buy supplies to go into it. Polky said what the town bought, and the amount of time put into it, the town was probably not making a lot of money. But if they could get more out of the waste stream, the town would avoid costs. Willey asked how much the town actually got out of the waste stream if they had to buy supplies. Polky stated they were not getting a lot out of the waste stream but if they kept a lot more out of it, the town would save more. Selectperson Willey said the town had to buy materials to make it useable compost. So, how much was the town actually getting out of the waste stream?

Polky: "If the town could pay for the materials/supplies that went into the compost by selling what compost the town sells, then anything that can be taken out of the waste stream is a plus. Right now, they are the point of breaking even, so the more they can take out of the waste stream, the more the town will save."

Chair Ellis said maybe the Recycling Committee or Polky should stand up at Town Meeting and explain to people that recycling decreases tipping fees.

Selectperson Hall said the town sold around \$2,800 worth of compost so far, this fiscal year (in the seven months), and last year the town spent around \$3,500 on compost expense. He said if you annualize those, it says the town is probably doing a little better than breaking even and that is not considering how much the town has not had to have somebody haul away.

Polky: "The other thing with the compost. The town has never been in a situation where the town has 40 to 60 yards of compost ready for spring, and we do this year. The Transfer Station has never had that in the springtime." Chair Ellis asked if that was in the town newsletter. Polky indicated that once the compost was tested and ready for sale, they would put it in the town newsletter.

Revenue: Selectperson Hall said he circulated information regarding revenue year to date and it was all over the place. There were certain items such as State Revenue sharing and Motor Vehicle Excise Tax that were doing far better than they thought. Investing income had fallen way off. On balance, the town was running almost 10% ahead of budget on revenues. Hall: "It begs the question, to what extent are some of the items, one time and to what extent are they items that would continue?" He thought before the Select Board finished the review of the budget, they should have a review of the revenue budget. Hall suggested the Select Board get a copy of the revenue budget next week so they could review it before the next meeting. Hall's suggested format was one where they could look at an actual for the prior FY'20, the budget for FY'2021, and a proposed budget for FY'2022.

- Communications: None.

- Warrant: The warrant for the week of February 22, 2021, was reviewed. The total expenses were \$506,950.64 and included a school payment of \$449,279.57, a payment of \$4,771.30 to Whitten's 2-Way Service, Inc. for work done on the repeater and for a VHF, and other regular expenses.

The warrant and other documents will be signed electronically.

**TOWN MANAGER'S REPORT** - Tim Polky reported on the following items.

MDOT Future Work Plans. Polky said he had recently talked with MDOT. They plan to replace the Jones Brook culvert next year and to pave from Tenant's Harbor to Port Clyde in the year 2023.

Finance Director. Polky stated the Administration had received some applications, so far for this open position.

Plowing. Polky stated even though the winter had not been bad, it costs just as much to sand the roads as to plow them. J.K. Kalloch plowed the roads and had had a few breakdowns. Kalloch also lost a few mailboxes during the plows, but he would be repairing those.

#### **COMMITTEE REPORTS:**

- Board of Appeals: Selectperson Willey reported the Board of Appeals (BOA) met on February 11, 2021, at 7 p.m. to review the decision made by the Planning Board denying a permit to the Midcoast Marijuana Company, a facility that would like to grow medical marijuana. The BOA remanded the decision back to the Planning Board for more clarification.

- Planning Board: Chair Bates reported the Planning Board met on February 9, 2021, at 7 p.m.

- The application to install a pile-supported pier, a seasonal ramp, and float at 6 Hupper Island was reviewed; satisfying the standards of Section 15(C) and 16(D) in the Shoreland Zoning Ordinance, the application was approved.



**OLD BUSINESS:** Tilson Cell Tower and Social & Community Services budget items were taken up under regular business.

**NEW BUSINESS:**

-Letter of Support for the Community Development Corporation (CDC): Chair Bates stated Rob Kelley wrote the Select Board and asked if the town would write a letter of support for the CDC's grant application to Connect Maine. Chair Bates thought the letter of support could read something to the effect that "the town supports meeting the broadband connectivity to all the residents in the town."

A motion was made by Selectperson Elwell, seconded by Hall to approve writing a letter of support for Community Development Corporation to include with their grant application to Connect Maine. A roll call vote was taken. The vote was 5-0 in favor.

Selectperson Hall: "The Select Board was supportive of making a contribution to the effort and the sample letters Kelley sent list the reasons why even people who have internet should think that getting internet built out to those in the town who do not have it, is a good idea. For children in school, for business opportunities, for telehealth. Folks who do not have broadband internet are disadvantaged and the town government should be, I think, supportive of grant opportunities that support that build-out, and we should reflect those thoughts in the letter."

Chair Bates offered to write the letter of support for the CDC.

- Dedication of Town Report and an In Memorium: The Select Board discussed these items with Town Manager Polky and suggestions were made. A motion was made and seconded and the roll call vote was 5-0 in favor to approve the dedication request.

- Separation Agreement: A motion was made by Selectperson Hall, seconded by Sawyer to approve Chair Bates signing, on behalf of the Select Board, a Separation Agreement between Eben Polky and the Town. A roll call vote was 4 in favor and 1 abstention (Elwell).

At 8:52 p.m., the meeting was adjourned.

Respectfully Submitted,

Marguerite R. Wilson  
Select Board Recording Secretary