

ST. GEORGE HARBOR COMMITTEE
St. George Town Office
MEETING MINUTES
April 11, 2019

The Harbor Committee meeting was called to order at 6:04 P.M. by Chairman Morris. Members present were: Chairman Dan Morris, Dick Vermulen, Glen Hall, Peter Henderson, Bill Mroz, and Michael Cushman. Ben Norton showed up a few minutes after starting. Also present: Matt McCollom (Harbor Master) and Tim Polky (Town Manager) and Noel Mussen. Public Present: Dave (retired harbor master) and Carl Danielson.

Any public comment? Not at this time.

Old Business:

Approve meeting minutes from February 19 as written by Board Secretary.

A motion was made by Hall, seconded by Cushman, to accept meeting minutes of February 19. The vote was 6-0; motion carried.

New Business:

Matt McCollum: Our new harbormaster was welcomed to the group.

Ben Norton thinks we need to be aggressive in seeking out grants. There is a lot of money flying around in the state and there has been some movement in the state. He would like to see a committee or group move forward in seeking out what is available and what the strings are that are attached to those.

Noel responded back saying that he has been looking over everything that has been sent around throughout the group and hasn't been aggressive about some of the grants that have come across because they have those strings attached that our group wouldn't necessarily be interested in.

Is there anything from the Harbor Committee or the town that Noel can use to go forward with grant searches. No committee is probably necessary and what Ben is doing by looking at things and sending it around is a great way of communicating all of the information. If it is a priority for us, we can look for grant money and the project's priorities may change due to the strings that are attached to the grant money.

12 Cold Storage Road: Ben went over and took a picture of a paper and called the company that was on the paper and it was an auction company. Ben registered and gets updated. He doesn't know any information, it did have water damage in the basement. Would there be any town interest in acquiring 12 Cold Storage if it were to become available? A few members will be looking and asking for more information regarding this.

Noel's Update

Update On Permits: Everything seems to be moving along well, talked to DEP and they are sending their application out for review to a few state agencies. Noel will check in with Carol. I told her that if she had any major concerns, just let us know and she didn't bring anything up. Army Corp is fine with stuff so far and he calculated the fee, Shawn would have said if there were any problems. No timeline yet on those two agencies.

Reviewing and Discussing Next Steps: when sending an RFQ out, we had talked about getting contractor before rather than later. Send out a qualifications based packet that will allow us to select contractor first, then have them help us with the pricing. Deadline and PDF format preferred. Maybe both paper and PDF. It would be nice to have a digital copy for disbursement. Also important to know the whole team, subcontractors and all. Who you want to have questions directed to. Noel will be the contact person. Dick explained what he felt about the form and this way of doing things. Noel is a huge fan of having the contractor be on board during the pre-planning stage and going through the whole project. What does the town think about this? Town would not like to do a bid type scenario again. Tim advised that the town's previous projects involving the town hall expansion and recycling center were bid-based and did not work very well for the town. Will send this out the end of next week or the week after. From April 22, 4+ weeks gets us to May 15 close of business. There will be a couple of days to distribute to Harbor Committee. Noel and Greg will review and facilitate the conversation. Then we will have a meeting with Harbor Committee in May – June.

Process and schedule as we move forward:

Kickoff meeting is in mid -June. We will use July, August and September to get logistics and October to May of 2020 is what we are looking at for a goal, currently.

A motion was made by Vermulen, seconded by Hall, to accept this RFQ format as presented by Noel and give the green light for him to get that process moving. The vote was 7-0; motion carried.

Public Comment from Dave Schmanska: It is hard to keep a quorum at meetings going into the summer. Just an FYI.

Role of Harbor Committee going forward: We need to provide advice on reasonableness, not many of us are experts on administering contracts on a project this size. So, how do we handle that going forward or are we just going to learn as we go? In terms of administering a contract, what is the value of the Harbor Committee in that process. Once the construction starts, next fall, best case scenario, what is the HC's role? How involved were the committees in other town projects? Consultant oversees most of it but the Harbor Committee still meets to discuss things that the consultant needs to discuss. The June/July/August meetings will be really important and once construction starts, there isn't time for committee discussion, Noel would be sort of a project manager and Harbor Master will be the next contact person for the project.

Future Meeting Dates: Noel will look at his schedule and come up with the dates for May, June, July, August, September at 6 P.M. We can always cancel meetings if we don't need them.

Harbor Master said Atwood approached him and Tim that they want to buy lobster down there once the project was finished. It will be a large part based on construction plans and completion. They are getting a proposal together and will present it to the committee.

On a motion by Hall, seconded by Vermulen, it was voted unanimously to adjourn the meeting. The meeting adjourned at 7:18 P.M.

Respectfully submitted,

Crystal L. Tarjick
Harbor Committee Recording Secretary