

Town of St. George, Maine

ADDRESSING ORDINANCE

Adopted
Amended

March 10, 1998
May 9, 2022

A true copy

Attest:



Richard A. Erb,
Town Clerk

ADDRESSING ORDINANCE

for the

TOWN OF ST. GEORGE, ME

Section 1. Purpose

The purpose of this ordinance is to enhance the easy and rapid location of properties by law enforcement, fire, rescue, and emergency medical services personnel in the Town of St. George.

Section 2. Authority

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

Section 3. Administration

This ordinance shall be administered by the Addressing Committee, which is authorized to and shall assign road names and numbers to all properties, both on existing and proposed roads, in accordance with the criteria in Sections 4 and 5. The Records Officer shall be responsible for maintaining the following official records of this ordinance:

- a. A St. George map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

An appeal from any action or failure to act by the Addressing Officer or Code Enforcement Officer under this ordinance shall be governed by the Town's Board of Appeals Ordinance.

Section 4. Naming System

All roads that serve two or more properties shall be named regardless of whether the ownership is public or private. A "road" refers to any highway, road, street, avenue, lane, private way, or similar paved, gravel, or dirt thoroughfare. "Property" refers to any property on which a structure has been erected or could be placed. A road name assigned by the Town of St. George shall not constitute or imply acceptance of the road as a public way.

The following criteria shall govern the naming system:

- a. No two roads shall be given the same name.

- b. No two roads shall have similar-sounding names.
- c. Each road shall have the same name throughout its entire designated length.

Section 5. Numbering System

Numbers shall be assigned every fifty (50) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin.

The following criteria shall govern the numbering system:

- a. All number origins shall begin from the designated center of St. George or that end of the road closest to the designated center. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door. If the front door cannot be seen from the main road, the number shall be that of the interval falling closest to the driveway of the said structure.
- c. Every structure with more than one principle use or occupancy shall have a separate unit number for each use or occupancy; i.e., 222 Main Street, Apt or 222 Main Street, Unit 222.

Section 6. Compliance

All owners of structures shall, by the date stipulated in Section 8, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

- a. Number on the Street or Residence. Where the residence or structure is within fifty (50) feet of, and visible from, the edge of the road right-of-way, the assigned number shall be displayed on the residence or structure on the side most visible from the road right-of-way.
- b. Number at the Street Line. Where the residence or structure is over fifty (50) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box, or on some structure at the property line next to the walk or access drive to the residence or structure.
- c. Size and Color of Number. Number shall be displayed in a color contrasting to its background and a size with a minimum height of four inches (4").
- d. Interior Location. All residents and other occupants are encouraged to post the assigned number and road name next to their telephone for emergency reference.
- e. Every person whose duty is to display the assigned number shall remove any different number that might be mistaken for, or confused with, the assigned number in conformance with this ordinance.

Section 7. New Construction and Subdivisions

All new construction and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

- a. New Construction. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to obtain an assigned number from the Town of St. George. This shall be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application submission to the Planning Board. The proposed road names and lot numbers shall be in conformance with the Addressing Committee's criteria for road names and lot numbers. Approval by the Planning Board shall constitute the assignment of road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every fifty (50) feet to aid in assignment of numbers to structures subsequently constructed.

Section 8. Effective Date

This ordinance shall become effective as of March 10, 1998. It shall be the duty of the Addressing Committee to notify in writing each property owner and the Post Office of a new address at least thirty (30) days before the effective date of its use. It shall be the duty of each property owner to comply with this ordinance, including the posting of new property numbers, within thirty (30) days following notification. On new structures, numbering will be installed before final inspection or when the structure is first used or occupied, whichever comes first.

Section 9. Enforcement

It shall be the responsibility of the Code Enforcement Officer of the Town of St. George to enforce the provisions of this ordinance. If the Code Enforcement Officer shall find that any provision of this Ordinance is being violated, he or she shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to correct it.

As it is in the best interest of the property owner/tenant to provide for the identification of their property for the appropriate emergency vehicles to respond to that address, liability and responsibility for such failure rests with the property owner who is in violation of any provision(s) of this ordinance.