

Minutes for St. George Fort Point Ad Hoc Committee Meeting held on Thursday October 15, 2020

Attendance: Members: Ken Oelberger, Tim Polky, Jerry Hall, John Falla, Dale Pierson, Tom Gorrill

Announcements: None

Modifications to Agenda: Ken noted he would like to talk about: 1. Article in November Town Newsletter, 2. Land Trust participation

New Business

Organization & Meeting Plan – Tom agreed to take minutes. We agreed to have meetings every two weeks at 9am on Thursday mornings. Future meeting will be by Zoom.

ROW across state property. -Tim has located and distributed to the committee the ROW map in the vicinity of the Fort Point trail. All agreed vehicular access to the trail head needs to be resolved before planning activities can take place, since the Bureau of Parks and Lands (BPL) expressed concern about having the spring within the project limits. All agreed that community support for the project would be compromised if it impacts access or the operation of the spring. Tim cautioned we need to be careful to keep the Jones Brook connection to the Fort Point Trail. Tim said Tom Roberts is the MDOT District 2 Engineer and recommended we meet with him to review access options. **Tom agreed to set up a meeting with Roberts, Tim and himself and will invite Doug Beck from the BPL as well.** Dale asked about parking. Jerry said he felt there was space across in the field to deal with parking.

Alternate ROW for maintenance – Jerry asked how a lawn mower would access the park and how often it would need to be mowed. The consensus was mowing once a year would likely be adequate. Jerry said there were four potential alternatives for access- Paulson's property, Pierson's property, Spring Lane (private), and having the Island Transporter bring in equipment using the ramp from the shore which is on Town property. The consensus was that the Paulson property is the best alternative to explore initially. John Falla said he thinks the Paulson property is owned by a family trust. Tim and John think the Paulson's may be willing to allow access for maintenance but the agreement needs to be kept simple. **Tim will approach Paulson's.**

Key grant dates, submissions and awards-Ken distributed a preliminary flow chart showing the project tasks and submission deadlines. Tom clarified the key grant dates.

Contact Erin Amadon re: availability- Ken said he initially asked Tom to request a proposal to design the Park portion of the trail, but after discussing with Tom that the State will require a PE, he and Tom agreed we would not contact her for a proposal.

Contact Gartley and Dorsky- Tom has contacted Gartley and Dorsky to provide a proposal for the survey, the design of the trail on the state property, review of the design

already completed for the Town's portion, and develop a parking plan. Tom said the fee will be over the Town's sole source limit and asked what other firms should be asked for a proposal. **It was agreed that Tom would contact CES and Coffin Engineering to see if they were interested in submitting a proposal.** Proposals would be due by October 28th for consideration at the next Ad hoc meeting.

Identify Special Town Meeting, next steps and timing

- Ken explained that a special Town meeting would be required to approve the funds for surveying and engineering since the regularly scheduled Town meeting would be held too late to complete the work by the application deadline. Dale and Jerry said that an anticipated project budget of around \$200,000 may be a concern to voters even though the Town expenditure on the project may be limited to the design and survey costs. John said the Special Town Meeting and an information session in advance of the Special Town Meeting, would allow us to gauge the Town's support for the project.
- Project timing was discussed. It was agreed the engineering will need to be completed by March 1st. Tim said the regularly scheduled Town Meeting is May 11th. The committee consensus was December 14th would be the best date for the Special Town Meeting. The next Ad Hoc committee meetings will be October 29th, November 12th, and November 19th and December 3rd by Zoom. Tom said Doug Beck will be at the Zoom meeting on November 12th. **Tom said the state has specific warrant wording and will send that to Tim**, and although it is likely only applicable to approval of matching funds. The project informational meeting was tentatively scheduled for the evening of Dec 3rd.

Ideas for private fund raising – John Falla agreed to go back and look whether there are other historical grants that would be applicable to the project, particularly planning. Jerry also asked about private donations with a target of \$5,000 to \$10,000. Tim says warrant should be for full amount of the estimated surveying and engineering fee but hopefully the actual expenditures would be less with donations. .

Dale & John will put an appeal in the historical newsletter and Ken will develop one for the Town website.

Top level PERT chart- Ken reviewed a preliminary PERT chart he developed and asked for folks to submit any comments they have to him. **Ken will update the PERT chart with information from today's meeting.**

Land Trust Participation. The consensus was that we should involve both GRLT and MCHT. **Ken will contact both to describe the project and solicit their support.**

The meeting adjourned at 11:00am.

