

**St. George Board of Appeals  
St. George Town Office  
Organizational Review  
February 11, 2021**

The Board of Appeals Organizational Review meeting was called to order at 6:55 p.m. in person and via Zoom by Chair Miller. Members present were: Steve Miller, Chair, Mark Bartholomew, Richard Cohen, William Reinhardt, Fred Carey; Sandra Roak and Pauline Miller were in attendance by Zoom. Also present: CEO Terry Brackett and Richard Bates.

**Quorum:** Fred Carey (alternate) was raised to a voting member for the organizational review meeting and Sandra Roak (regular member) stepped down because the internet connection was not good. For the Appeals Hearing and the Findings of Fact, Sandra Roak will step down as a voting member and Fred Carey will be raised to the position of a voting member. A quorum was present.

**Conflict of Interest:** None.

**Adjustments to Agenda:** None.

**Review of the Organizational Minutes** of June 18, 2021. Chair Miller called to dispense with the reading of the minutes. A motion was made by Cohen, seconded by Bartholomew, to dispense with the reading of the minutes and they were approved, as written. The vote was 5-0 in favor.

**Election of Board Chair:** A motion was made by Bartholomew, seconded by Cohen to elect Steve Miller as chair of the Board of Appeals. The vote was 5-0, in favor.

**Discussion:** The Board discussed the Appeals Hearing procedure with Attorney Mazer, and he suggested the following procedure. Close the hearing after all the testimony is heard and come to a consensus but not take a vote. That will give him time to draft the Findings of Fact and Conclusions of Law and forward them to the members of the Board. If a vote is not taken this evening, call a special meeting within 35 days of closing this hearing. If the Board takes a vote and makes a decision at this meeting, the Findings of Fact will have to be drafted and be sent to the applicant within 7 days of this evening.

Chair Miller asked if they will be taking a formal vote tonight?

Mazer stated if it is the will of the Board, the hearing can be closed, and with the consensus of the Board, not take a formal vote tonight. Then within 35 days of this evening, have a special meeting to take the formal vote. He stated that will give him have time to write the Findings, get them to the appellant, and the Board for review and corrections.

Chair Miller stated he would be more satisfied in making the decision tonight and going on from there. Attorney Mazer stated that as they get into the public hearing and how the discussion goes, they can decide whether to vote tonight or not. He stated he will make sure the Findings of Fact will be ready to go whichever direction the Board decides to go.

There was no further business to come before the Board of Appeals. At 7:14 p.m., it was voted to adjourn the organizational review meeting.

Respectfully submitted,

Marguerite R. Wilson  
Board of Appeals Recording Secretary